

BOARD OF EDUCATION
COMMUNITY CONSOLIDATED SCHOOL DISTRICT 64
Minutes of the Regular Board of Education Meeting held at 7:00 p.m.
April 24, 2017
Carpenter School-South Gym
300 N. Hamlin Avenue
Park Ridge, IL 60068

Board President Anthony Borrelli called the meeting to order at 5:38 p.m. Other Board members in attendance were Vicki Lee, Bob Johnson, Terry Cameron and Scott Zimmerman. Board members Tom Sotos and Mark Eggemann arrived during the closed session. Also present were Superintendent Laurie Heinz, Chief School Business Official Luann Kolstad, Assistant Superintendent Joel T. Martin, Public Information Coordinator Bernadette Tramm, and three members of the public.

Board of Education meetings are videotaped and may be viewed in their full length from the District's website at: <http://www.d64.org>.

BOARD RECESSES AND ADJOURNS TO CLOSED SESSION

Board Recesses
and Adjourns to
Closed Session

At 5:39 p.m., it was moved by Board President Borrelli and seconded by Board member Zimmerman to adjourn to closed session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity [5 ILCS 120/2(c)(1) and litigation, when an action against, affecting or on behalf of the particular District has been filed and is pending before a court or administrative tribunal, or when the District finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the closed meeting minutes. [5 ILCS 120/2 (c)(11)].

The votes were cast as follows:

AYES: Cameron, Zimmerman, Borrelli, Lee, Johnson

NAYS: None.

PRESENT: None.

ABSENT: Sotos, Eggemann

The motion carried.

The Board recessed from closed session at 7:06 p.m. and took a short break before resuming the regular Board meeting at 7:16 p.m. In addition to those mentioned above, also present were Assistant Superintendent Lori Lopez, Director of Student Services Jane Boyd, Director of Facility Management Ron DeGeorge, Director of Innovation and Instructional Technology Mary Jane Warden, and approximately 65 members of the public.

Board President Borrelli announced that the Board had been unable to conclude its business discussion during the closed session, and therefore, had recessed the session and

would continue it again later in the regular meeting.

Board President Borrelli noted that this would be the final regular meeting of the current Board, and shared highlights of the accomplishments achieved during the two years this Board has been seated. He expressed thanks for the hard work of retiring Board members, and noted that the reorganizational meeting would be held on May 1.

Board President Borrelli reported on the status of negotiations on a collective bargaining agreement with the District's secretarial, maintenance and custodial staff organizing under the Illinois Federation of Teachers (IFT). He noted that an initial meeting was held on April 6, and that there are already several tentative agreements in place but much more remains to be done. He stated that the negotiating team is waiting for new Board members to be seated prior to any discussion on finances, and that therefore, discussion thus far has been limited to policies, procedures, union rights, District rights and practices. He announced that the next negotiating meeting is scheduled for April 27, 2017.

**CONDUCT OF PUBLIC HEARING CONCERNING THE
INTENT OF THE BOARD OF EDUCATION TO SELL
\$20,750,000 WORKING CASH FUND BONDS**

Conduct of Public Hearing
Concerning the Intent of the
Board of Education to Sell
\$20,750,000 Working Cash Fund
Bonds

Board President Borrelli convened the public hearing and said the purpose of the hearing was to receive public comments to sell \$20,750,000 in Working Cash Fund bonds for the purpose of increasing the Working Cash Fund of the District. He stated that the funds received from the bond issuance would be used to fund the Health Life Safety, Critical Infrastructure and Capital Projects in the District. Board President Borrelli stated that all persons desiring to be heard would have an opportunity to present written or oral testimony. Board President Borrelli invited any comments from Board members; none were received. He then asked if any member of the public wishes to present written testimony; none was received.

Board President Borrelli then invited any oral testimony or public comments about the bonds, which was received as follows:

- Maura Collins expressed concerns about the process the Board had followed to authorize issuance of the bonds and what the money would be used for.
- Christ Kachiroubas, who resides near Carpenter School on N. Hamlin, expressed concerns about the impact of the bonds on his property tax bill, and also expressed concerns that site improvements at Carpenter had caused flooding of his property.
- Peter Karas, a Park Ridge resident, expressed concerns about how the debt service levy would be used to repay the bonds when issued.
- Diane Schulze expressed her interest in commenting on funds being used for secure vestibules. Since her comments were not regarding the Working Cash Fund bonds, she was invited to provide her comments during the regular meeting public comment period.

Board President Borrelli then stated that all individuals desiring to be heard had been given an opportunity to present oral and written testimony with respect to the proposed issuance of the Bonds.

MOTION TO ADJOURN HEARING

It was moved by Board member Zimmerman and seconded by Board member Sotos that the public hearing be adjourned.

The votes were cast as follows:

AYES: Sotos, Cameron, Zimmerman, Borrelli, Lee, Johnson, Eggemann

NAYS: None.

PRESENT: None.

ABSENT: None.

The motion carried.

At 8:08 p.m., Board President Borrelli announced that the motion to adjourn had carried, and that the hearing was therefore adjourned.

PLEDGE OF ALLEGIANCE AND WELCOME

Pledge of Allegiance
and Welcome

Carpenter Principal Brett Balduf welcomed the Board and guests to Carpenter. He expressed appreciation to the teaching staff that will be celebrated during Teacher Appreciation Week May 1-5, before introducing a video that captured Carpenter's goals from this year and focused on examples of how the 4C's of collaboration, communication, critical thinking, and creativity are helping to prepare future-reader learners. Following his presentation, student girl scouts led the Pledge of Allegiance. Board President Borrelli thanked Principal Balduf for the warm welcome and informative presentation, and thanked students for their patience during the hearing.

PUBLIC COMMENTS

Public
Comments

Board President Borrelli invited comments from members of the public on topics not on the agenda, which were received as follows:

- Diane Schulze expressed more details of her concerns about use of funds for secure vestibules at the schools.

Board members agreed by consensus to reorder the agenda in light of community members present for the food service discussion.

RECOMMENDATION AND APPROVAL OF FOOD SERVICE CONTRACT

Recommendation and
Approval of Food
Service Contract

Board President Borrelli provided background information about the Board's previous consideration of a proposal from administration beginning in January 2016 to consider extending the middle school hot lunch program to the elementary schools in 2016-17. He noted that the Board and administration had discussed the issues and costs to extend the program, and had received considerable input through a survey of elementary school parents conducted by the District as well as in-person and email comments received at Board meetings. CSBO Kolstad noted that the Board at the June 27, 2016 meeting directed administration to competitively bid daily food service to

begin with the 2017-18 school year for all five elementary schools as well as our two middle schools, and had authorized the District to hire an Illinois Food Service Sanitation Manager at a cost of up to \$10,000 for the 2016-17 school year. CSBO Kolstad noted that rather than spend those additional funds, she had undergone training to obtain the necessary licensure. She also reaffirmed that for the elementary schools, administration's recommendation had always intended to provide a service to parents by offering hot lunch four days per week, with the fifth day reserved for the PTO/As to continue conducting a pizza day fundraiser. CSBO Kolstad noted that this year, the PTO/A had offered 1-3 days of hot lunch for students, and that pricing varied greatly depending on the vendors each school used, with some prices upwards of \$8 per lunch.

CSBO Kolstad then reviewed the benefits of extending the hot lunch program to the elementary schools, ranging from convenience and costs to families, consistent quality and changing healthy menus, cost control and consistency across the District, and reduced risk to the District. She then reviewed the start up costs for the elementary hot lunch program, which are divided into two components: remodeling of the existing kitchen spaces at the schools and the equipment needed to operate the program. She provided an overview on the remodeling needed for the elementary kitchens to bring them into compliance with the Illinois State Board of Education and the City of Park Ridge Health Department at a cost of \$138,723, which is included for Board consideration as the next agenda item. She also reviewed the one-time start-up costs for the District to operate the program, including a box trip to deliver the lunches prepared at the middle school kitchens to the elementary buildings, food transport and serving containers, and point of sale systems. CSBO Kolstad, Dr. Heinz and Board members discussed these items in detail. Field Principal Katie Kelly also provided clarifying information about the plans for operation of the program at Field.

CSBO Kolstad noted that the District plans to fully recover the startup and remodeling costs from the elementary hot lunch program within three to four years by earmarking the anticipated profit for the first three years as seed money for the program. She also recommended that the price of the daily lunch be established to embed an accelerated payback period into the pricing. CSBO Kolstad then reported that in response to its request for proposals She noted that the District had received three proposals for the food service management at the five elementary buildings and two middle schools, and had evaluated them based on three criteria: proposal price, past performance and references, and business plan. She announced that based on these criteria, the administration is recommending that the 3-year contract for food service at the seven schools be awarded to Quest Food Management Services, Inc. She reviewed the evaluation scoring with the Board, and also noted that Maine Township High School District 207 utilizes Quest and that Quest also serves a majority of the non-National School Lunch Program districts, such as District 64, among the many elementary and high school districts it services. Dr. Heinz, CSBO Kolstad and the Board discussed the business plan and payback period for the District's start-up investment, and reviewed the various features of the Quest proposal. Board members offered their opinions individually about the proposal and the support from the parent community as well as questions that had been addressed about extending hot lunch to the elementary schools. CSBO Kolstad and Dr. Heinz affirmed

that the recommendation to select Quest to provide both an elementary and middle school lunch program would allow the District to offer high quality, nutritional lunches at a uniform price available to all families across the District and that the lunches served to students purchasing lunch would be prepared and served under standardized food safety practices so students at all schools are protected. They also confirmed that District 64 would be able to efficiently manage and provide oversight for the program, and that sustainability/green practices could be organized and implemented efficiently working with Quest on a District-wide basis as these efforts expand in the future.

Board President Borrelli announced that he had received more than 120 emails from community members in support of elementary hot lunch, with only one negative comment expressed, and noted that he had forwarded a representative sampling of the emails with other Board members. He then invited public comment on the proposal, which was received as follows:

- Roosevelt School fourth grade students Cole Mutchler, Luciano Binz, Toby Burkum, Brendan Donovan, and Colton Rodgers individually addressed the Board about their support and that of many students at Roosevelt for a hot lunch program.
- Roosevelt School first grade student Sydney Mutchler presented a drawing showing her support for the hot lunch program.
- Scott Bennett, Washington School PTO board member, noted the beneficial impact on food safety for elementary students and urged the Board to support the hot lunch program expansion to elementary schools.

ACTION ITEM 17-04-3

It was moved by Board member Johnson and seconded by Board member Zimmerman that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the selection of Quest Food Management Services to provide food services at the elementary and middle schools beginning with the 2017-18 school year.

Action Item
17-04-3

The votes were cast as follows:

AYES: Eggemann, Johnson, Lee, Borrelli, Zimmerman, Cameron, Sotos

NAYS: None.

PRESENT: None.

ABSENT: None.

The motion carried.

**APPROVAL OF KITCHEN REMODELING AT FIVE
ELEMENTARY BUILDINGS**

CSBO Kolstad reported that bids for the kitchen remodeling at five elementary buildings to meet both the Illinois State Board of Education (ISBE) and the Park Ridge Health Department requirements were received from four contractors. She announced that Studio GC architects had determined the lowest responsible bid was from Construction Solutions of Illinois, which is also the contractor for the Learning Resource Center and secure vestibule/office reconfiguration work being undertaken this summer at Lincoln Middle School. CSBO Kolstad noted that after discussions with the architect and reviewing the District's own maintenance crew

Approval of Kitchen
Remodeling at Five
Elementary Buildings

summer work projects, it became evident that the most prudent decision would be to bid the work rather than taking it on in house. CSBO Kolstad and Studio GC architect Rick Petricek provided details on the services the construction manager would provide in acting as the District's representative in supervising the work.

ACTION ITEM 17-04-04

Action Item
17-04-04

It was moved by Board member Zimmerman and seconded by Board member Lee that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, award the Kitchen Remodeling of Five Elementary Schools project to Construction Solutions of Illinois at a total cost of \$138,723.

The votes were cast as follows:

AYES: Sotos, Cameron, Zimmerman, Borrelli, Lee, Johnson, Eggemann

NAYS: None.

PRESENT: None.

ABSENT: None.

The motion carried.

REPORT ON COMMUNICATIONS EVALUATION

Report on
Communications
Evaluation

Dr. Heinz reported that in keeping with District 64's growth mindset focused on continuous improvement, District 64 earlier this spring had selected Patron Insight to conduct a wide-ranging evaluation of the District's communication outreach. She noted that the goal was to determine what community members are thinking and talking about when it comes to District 64, whether the District is on target in meeting their needs for information, and how we might improve. Dr. Heinz noted that members of the community who do not currently have students in District 64 schools are an important focus. Patron Insight CEO Ken DeSieghardt then presented the results of the evaluation, which utilized a variety of research tools to gather both qualitative comments and thoughts as well as quantitative data from a multi-dimensional audit process. He presented findings based on random telephone surveys via both cell phones and landlines of 400 non-parent community members; online surveys of families, staff and local residents; four focus groups of non-parent community members; individual phone interviews with 13 opinion leaders; and individual, in-person or phone interviews with all Board members, District 64 administrators, and school principals. Overall, he reported that more than 1,200 persons had shared their opinions as part of this evaluation. Mr. DeSieghardt said the evaluation also included a review of outbound communication from the schools and District over the past two years.

Mr. DeSieghardt reported that the District's brand elements as perceived by the participants are community, family, education/high-quality education/knowledge, and high taxes/expensive. He stated that the District's current outbound communication was driven by strategy and demonstrates consistency, purpose, quality and transparency. Moving to challenges ahead, he suggested that message areas that would benefit from further focus would be that: communication about changes need to be presented individually rather than collectively, and with a benefit-driven message; expand the academic performance definition is key to telling the student growth story; that the

District must recognize the legacy aspect of its buildings, but should seek to reframe the discussion about facilities; and that persistent, simple demonstrations of transparency are essential. Mr. DeSieghardt noted since the evaluation had been timed to begin after the election for the school board and had wrapped up only the preceding week, the complete report was still being compiled and would be provided to the Board and public later in the week. He responded to Board member questions about suggested communication tactics and reaffirmed that the volume, simplicity and repetition of messages should remain as an essential goal of the District's outbound communications going forward. Board President Borrelli thanked Mr. DeSieghardt for his evaluation and stated his interest in viewing the full report in a few days.

**ELEMENTARY AND MIDDLE SCHOOL ELA RESOURCE
PURCHASE - READING**

Elementary and
Middle School
ELA Resource
Purchase - Reading

Assistant Superintendent for Student Learning Lopez reported that English Language Arts (ELA) includes the study of reading, writing, listening and speaking, and language, and that over the course of the next two years, the ELA Review Committee will explore best practice in each of these areas. She pointed out that the Committee's focus this year has been to research best practice in reading. ELA Middle School Department Chair Irene Kappos joined Dr. Lopez in reviewing the committee's work thus far, and explained how the Workshop Model of instruction has been identified as best practice in this area. They discussed the new materials that the committee recommends for adoption to meet the Illinois Learning Standards related to text complexity and growth in comprehension, and that also support the District's 2020 Vision Strategic Plan goal of providing a rigorous education for all students and an aligned, articulated curriculum. Dr. Lopez reported that the total cost of the resource adoption for grades K-8 is \$47,938.20, which includes \$35,284.20 for Units of Study for Reading materials at the grades K-5 level and \$12,654 for the Schoolwide Reading Fundamentals resource at the grades 6-8 level. She also provided an overview of professional development planned for teachers and noted that the committee members would implement the new instructional model in grades K-5 during the 2017-18 school year, with full roll out in those grades in 2018-19. At the middle school level, Dr. Lopez noted that all staff would participate in professional development next school year to support the implementation of the Workshop Model. She noted that thereafter, professional development would be supported by the District's curriculum team as well as educational consultants with expertise in this model.

ACTION ITEM 17-04-5

It was moved by Board member Sotos and seconded by Board member Zimmerman that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, purchase the Elementary and Middle School ELA Reading Resources from Heinemann and Schoolwide Inc., as presented.

Action Item
17-04-05

The votes were cast as follows:

AYES: Eggemann, Johnson, Lee, Borrelli, Zimmerman, Cameron, Sotos

NAYS: None.

PRESENT: None.

ABSENT: None.

The motion carried.

At 10:11 p.m., Board President Borrelli announced that the Board would take a brief break before returning to the previously recessed closed session and would resume the regular meeting immediately thereafter. At 11:13 p.m. the Board returned from closed session and resumed the regular meeting.

**APPROVAL OF FLOORING REPLACEMENT: HALLWAYS
AT LINCOLN MIDDLE SCHOOL AND LEARNING
RESOURCE CENTERS AT FIELD AND FRANKLIN
ELEMENTARY SCHOOLS**

Approval of Flooring
Replacement: Hallways at
Lincoln Middle
School and Learning
Resource Centers at Field
and Franklin

CSBO Kolstad reported that as discussed with the Board at the February 21, 2017 regular meeting, administration is recommending that the District move forward with capital projects that will make the schools more functional, 21st century learning spaces and to begin a multi-year process of replacing the carpet that is many years past its useful life in our schools. She noted that these projects are being funded through savings realized by scheduled bids coming in at significantly lower than estimated costs. CSBO Kolstad reviewed the flooring replacement bids for replacement of the flooring in Lincoln's hallways and stairways, and the replacement of flooring in the Field and Franklin Learning Resource Centers (LRC). She reported that five contractors had attended the pre-bid meeting, and that two had submitted bids. CSBO Kolstad recommended awarding the contract to the lowest responsible bidder, and noted that the District would incur architectural fees of 7.5% and construction management fees estimated at 2% for this project. She pointed out that asbestos abatement would be needed at Lincoln and Franklin, but not at Field in conjunction with this project, and that the Board would be presented with a separate bid for this work as the next agenda item. CSBO Kolstad and Dr. Heinz reported on the financial support being offered by the respective PTO/A groups and the District 64 Elementary Learning Foundation for updating the furnishings at the two LRCs to provide more flexible spaces for 21st century learning. Studio GC architect Rick Petricek provided further details about the Vinyl Enhanced Tile (VET) selected for the high traffic Lincoln hallways and stairways, and the carpet product to be used in the LRCs to modulate sound and provide comfortable seating areas for students within the flexible space design.

ACTION ITEM 17-04-6

Action Item
17-04-6

It was moved by Board member Zimmerman and seconded by Board member Cameron that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the Flooring Replacement: Hallways at Lincoln Middle School and Learning Resource Centers at Field and Franklin Elementary Schools to Michael Kautz Flooring at a total cost of \$235,665.

The votes were cast as follows:

AYES: Sotos, Cameron, Zimmerman, Borrelli, Lee, Johnson, Eggemann

NAYS: None.

PRESENT: None.

ABSENT: None.

The motion carried.

APPROVAL OF ASBESTOS ABATEMENT AT MULTIPLE LOCATIONS

Approval of Asbestos Abatement at Multiple Locations

CSBO Luann Kolstad reported that as discussed in conjunction with the Health Life Safety and Master Facilities plan projects that will be undertaken, asbestos abatement of flooring, pipe insulation, glues, etc. are going to be a part of many upcoming jobs. She noted that all of the summer 2017 projects occurring at Lincoln Middle School have a component of required asbestos abatement, and that the Franklin Learning Resource Center (LRC) floor will also require abatement. CSBO Kolstad reported that administration had worked with Thad Daniels, Director of Field Services for United Analytical Services, Inc. (UAS), to conduct testing of items/areas for asbestos, prepare bid documents and drawings, and develop the required steps for bidding out the abatement projects. She noted that UAS would also oversee the actual projects, notifications and proper testing at the conclusion of the projects. CSBO Kolstad confirmed that asbestos abatement is highly regulated and requires properly trained individuals to oversee this type of work. She announced that the District had received bids from nine contractors, which provided a very competitive field, and had decided to award contracts to the lowest responsible bidders separately for Lincoln and Franklin LRC. During Board member discussion of the proposals, CSBO Kolstad, Studio GC architect Rick Petricek, and Facility Management Director DeGeorge provided additional details of the removal process and confirmed that the District would be abating asbestos as needed when particular projects are undertaken. They also pointed out that the District had most recently completed in fall 2016 a required evaluation conducted every three years of all asbestos-containing materials so that any asbestos-containing materials are safely maintained and represent no hazard to students or staff.

ACTION ITEM 17-04-7

It was moved by Board member Zimmerman and seconded by Board member Eggemann that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the Asbestos Abatement bid from Valor Technologies, Inc., in the amount of \$198,010 for asbestos abatement at Lincoln School, and that the Board of Education approve the Asbestos Abatement bid from Colfax Corporation in the amount of \$28,500 for asbestos abatement in the Franklin LRC.

Action Item
17-04-7

The votes were cast as follows:

AYES: Eggemann, Johnson, Lee, Borrelli, Zimmerman, Cameron, Sotos

NAYS: None.

PRESENT: None.

ABSENT: None.

The motion carried.

APPROVAL OF MASONRY TUCK POINTING AT LINCOLN MIDDLE SCHOOL

Approval of Masonry Tuck pointing at Lincoln Middle School

CSBO Kolstad reported that masonry tuck-pointing at Lincoln Middle School is a Health Life Safety (HLS) project, which is required to be

completed within five years. She noted that the District had received bids for seven contractors, and that the lowest responsible bid was from JSL Building Restoration in the amount of \$320,235, and that related to this work, the District would incur architectural fees of 7.5% and construction management fees estimated at 2% for this project. She noted that the initial estimate was \$732,634 before fees, however some portions of the tuck-pointing were completed last summer in locations where there was already heavy water infiltration. CSBO Kolstad pointed out that the low bid indicates that the District would still realize substantial savings from the initial estimate. During Board member conversation of the proposal, Studio GC architect Rick Petricek confirmed that the requirement to utilize vacuums as grinding is done was reviewed at the pre-bid meeting. Dr. Heinz also affirmed that this requirement would be closely monitored by the construction manager to avoid a repeat of dust problems that had occurred during tuck-pointing at Field School.

ACTION ITEM 17-04-8

It was moved by Board member Cameron and seconded by Board member Zimmerman that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, award the Masonry Tuck-pointing project at Lincoln Middle School to JSL Building Restoration at a total cost of \$320,235. Action Item
17-04-8

The votes were cast as follows:

AYES: Eggemann, Johnson, Lee, Borrelli, Zimmerman, Cameron, Sotos

NAYS: None.

PRESENT: None.

ABSENT: None.

The motion carried.

APPROVAL OF NATURAL GAS CONTRACT

CSBO Luann Kolstad reported that the District's current five-year contract for natural gas would expire on June 1, 2017, and that administration had used utility broker SaveWave Energy to receive four bids to supply the District with natural gas for either a 12-, 24- or 36-month period. SaveWave's fee is \$.01 per therm, so if we use 10,000 therms for the month of June, the fee would be \$100. This cost is included in the \$0.32890/therm the District will be paying to the natural gas supplier. She reported that the lowest responsible bidder for natural gas service is Direct Energy, and that the 36-month contract represents the best cost savings for the District. CSBO Kolstad reported that administration has been watching rates for three months, and that she believes we are at the bottom of the curve with rates predicted to increase by this summer. She said the new 36-month contract is \$0.328900 per therm, which equates to a \$134,797 savings based on our usage over the prior per therm costs of \$0.48300 from Constellation Energy. She noted that the contract would have a 100% swing clause, which means the District would not pay more if our usage is less/more than what our past history has estimated, which means the District is protected against any storage charges. During Board member discussion of the proposals, Facility Management Director DeGeorge reported on the automated control systems currently used on the HVAC systems at the schools, and that administration's goal in the future is to get all of the schools on the same automation system but that this would be a costly undertaking given

Approval of
Natural Gas
Contract

the age of some of the control systems in place and that no one building is currently complete.

ACTION ITEM 17-04-9

It was moved by Board member Johnson and seconded by Board member Cameron that the Board of Education of Community Consolidated School District 64, Park Ridge-Niles, Illinois, approve the contract with Direct Energy for natural gas at all District buildings for the period of June 1, 2017 to May 31, 2020 (36 months) as presented.

Action Item
17-04-9

The votes were cast as follows:

AYES: Sotos, Cameron, Zimmerman, Borrelli, Lee, Johnson, Eggemann

NAYS: None.

PRESENT: None.

ABSENT: None.

The motion carried.

RECOMMENDATION AND APPROVAL OF K-8 REGULAR AND PREK-8 SPECIAL ED TRANSPORTATION

CSBO Kolstad noted that Board at the January 23, 2017 meeting had given administration approval to seek bids for K-8 Regular Transportation and PreK-8 Special Education Transportation. She reported that although four companies had shown interest, the District received only one bid for the Regular Education Transportation, which was from current transportation vendor Lakeview Bus Lines, Inc.; the remaining companies chose not to bid at this time for various reasons. Therefore, CSBO Kolstad stated that administration recommends that the Board take action to reject all bids for Regular Transportation and award a one-year extension to Lakeview Bus Lines, Inc. for the 2017-18 school year, with the intention of re-evaluating the situation in December 2017. She reported that Lakeview's bid represents a 3.36% increase from the current year, and noted the increase is due in part to the severe shortage of bus drivers being experienced by all bus companies and the need to continue to increase the salaries to entice individuals to become bus drivers. Turning to special education, CSBO Kolstad reported the District had received two bids for PreK-8 Special Education Transportation and that Lakeview is also the lowest responsible bidder for the three-year period at an increase of 1.61% over the 2016-17 rates based on our current student population. She reported that the Student Services Department had been very satisfied with Lakeview's specialized services over the past two years for transport of special education students. During Board discussion of the proposals, CSBO Kolstad reported that the District specifies that its transportation providers store buses when not in use within 10 miles of our schools and that finding available parking areas was noted as a contributing factor in at least one company not bidding at this time. Dr. Heinz and CSBO Kolstad confirmed that Lakeview's performance for regular transportation would be closely monitored through the fall before returning to the Board with a recommendation on how to proceed for 2018-19.

Recommendation and
Approval of K-8
Regular and PreK-8
Special Ed
Transportation

ACTION ITEM 17-04-10

It was moved by Board member Zimmerman and seconded by Board

Action Item
17-04-10

member Eggemann that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, reject all bids for the Regular Education Transportation Bid and extend a one-year contract extension to Lakeview Bus Lines, Inc. at a total cost of \$1,359,000 which represents a 3.36% increase, and award the 3-year contract for PreK - 8 Special Education Transportation to Lakeview Bus Lines, Inc. in the amount of \$2,250,688, which represents a 1.61% increase and is based on 2016-17 student population.

The votes were cast as follows:

AYES: Eggemann, Johnson, Lee, Borrelli, Zimmerman, Cameron, Sotos

NAYS: None.

PRESENT: None.

ABSENT: None.

The motion carried.

APPROVAL OF CATEGORY 2 E-RATE PROJECT 1

CSBO Kolstad reported that Director of Innovation and Instructional Technology Mary Jane Warden had provided a detailed recommendation to the Board at the February 21, 2017 meeting regarding this project, and that the District’s Network Team had since gathered competitive quotes for purchasing equipment needed to upgrade the District’s network infrastructure to meet the particular goals shared in the written report including the WiFi infrastructure upgrades, the establishment of a load balancing/failover component of the network infrastructure, and extension of the backup power structure. She reported that to take advantage of the lowest pricing on specific items, administration recommends that the CDWG quote of \$155,822.00 and the ACP quote of \$188,020.87 be awarded, and that these products and services will be reimbursed through the associated E-Rate Category 2 funding. Board members and Director of Facility Management DeGeorge also discussed how the battery back-up system works in tandem with the District’s backup generation to protect the network.

Approval of
Category 2 E-
Rate Project 1

ACTION ITEM 17-04-11

It was moved by Cameron and seconded by Johnson that the Board of Education of Community Consolidated School District 64, Park Ridge - Niles, Illinois, approve the Category 2 E-Rate funded purchase plan as presented in the amount of \$343,842.87.

Action Item
17-04-11

The votes were cast as follows:

AYES: Sotos, Cameron, Zimmerman, Borrelli, Lee, Johnson, Eggemann

NAYS: None.

PRESENT: None.

ABSENT: None.

The motion carried.

**DISCUSSION OF SUPERINTENDENT EVALUATION
AND DISCUSSION/APPROVAL OF SUPERINTENDENT
COMPENSATION 2017-18**

Discussion of Superintendent
Evaluation and
Discussion/Approval of
Superintendent Compensation
2017-18

Board President Borrelli noted that the Board had discussed their evaluation of Dr. Heinz's performance in closed session, as provided by the Open Meetings Act and recommended by legal counsel, and that the Board had decided that the current Board would correctly be most qualified to judge her performance over the past year against the goals they had agreed upon for her evaluation and to set her compensation based on accomplishment of these goals over the past year. He reported that Dr. Heinz was completing her third year with District 64, and that her compensation when hired was deliberately set below the first quartile of other competing districts in light of her assuming the superintendency for the first time. He reported that the Board had provided her a marginal increase at the end of her first year of service and a similar marginal increase in her second, but now believes that her proven performance, efforts and achievements over the first three years should be acknowledged by increasing her compensation so that she is within the first quartile of competing districts. Board members then shared their views about providing a market-based adjustment to position Dr. Heinz competitively among her peers as a reflection of the value the Board places on her leadership of the District and the positive momentum she has achieved in moving forward on improving student achievement, providing for renewal of the District's facilities, and maintaining the District's financial health. Board members also discussed the desirability of maintaining a three-year revolving contract with Dr. Heinz to express confidence in her continued leadership of the District.

ACTION ITEM 17-04-12

Action Item

It was moved by Board member Zimmerman and seconded by Board member Lee that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the resolution to extend the Superintendent's revolving three-year contract by a further year and approve the compensation increase for school year 2017-18 of 2.82% with a market adjustment of \$16,598.

17-04-12

Board member Zimmerman accepted a motion put forward by Board member Sotos and seconded by Board member Eggemann to amend his motion to separate the contract extension from the compensation increase.

The votes on the amendment were cast as follows:

AYES: Sotos, Cameron, Zimmerman, Borrelli, Lee, Johnson, Eggemann

NAYS: None.

PRESENT: None.

ABSENT: None.

The motion to amend the motion carried.

ACTION ITEM 17-04-12a

Action Item

It was moved by Board member Zimmerman and seconded by Board member Cameron that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the resolution to extend the Superintendent's revolving three-year contract by a further year.

17-04-12a

The votes were cast as follows:

AYES: Cameron, Zimmerman, Borrelli, Lee, Johnson

NAYS: Sotos, Eggemann
 PRESENT: None.
 ABSENT: None.

The motion carried.

ACTION ITEM 17-04-12b

Action Item
 17-04-12b

It was moved by Board member Zimmerman and seconded by Board member Lee that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the resolution to increase the Superintendent’s compensation for the school year 2017-18 by 2.82% with a market adjustment of \$16,598.

The votes were cast as follows:

AYES: Lee, Borrelli, Zimmerman, Cameron, Sotos
 NAYS: Eggemann, Johnson
 PRESENT: None.
 ABSENT: None.

The motion carried.

CONSENT AGENDA

Consent
 Agenda

A. PERSONNEL REPORT

Mary Hallerduff	Leave of Absence Request Date Change, Maternity/FMLA Pre-School Instructional Teacher at Jefferson School effective August 15, 2017 – September 12, 2017 (tentative).
Kelly Nowak	Leave of Absence Request Date Change, Maternity/FMLA Special Needs Assistant at Roosevelt School effective August 15, 2017 – September 18, 2017 (tentative).
Barbara Fisher	Request for Salary Adjustment from \$53,954.00 to \$57,662.00, Effective 8/15/2016.
Carolyn Glidden	Resign as Special Education Teacher at Roosevelt School, effective June 2, 2017.
Katherine Kelly	Resign as Principal at Field School, effective June 30, 2017.
Nancy Pomis	Resign as 10-Month Secretary Level IV at Emerson School effective April 26, 2017.
Matthew Shaffer	Resign as Social Worker at Lincoln School, effective April 24, 2017.
Jeffrey Sorensen	Resign as Assistant at Washington School, effective March 30, 2017.
Amanda Redmond	Employ as Special Education - Instructional Teacher at Franklin School effective August 15, 2017 – MA12, Step 1, \$60,374.00.
Nancy Stummer	Employ as 10-month, Level IV Head School Secretary at Roosevelt School effective April 10, 2017 - \$18.65 Hr.

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Tony Clishem	Employ as Summer School Principal effective June 7, 2017 – Washington School.
Tim Benka Tim Gleason	Employ as Summer School Principals effective June 7, 2017 – Emerson School.
Lisa Halverson	Employ as Summer School Principal effective June 7, 2017 – Jefferson School.
Vasilki Frake	Employ as Summer School Special Education Principal effective June 7, 2017 – Emerson and Washington School.
Stephanie Colon	Employ as Summer School Secretary effective June 7, 2017 – Washington School.
Margaret Temari	Employ as Summer School Nurse K-3 effective June 7, 2017 – Washington School.
Paula Yurkovic	Employ as Summer School Nurse effective June 7, 2017 – Jefferson School and on-call Nurse for Emerson School.
Catherine Alexandru Lisa Anderson Abby Avendt Nathalie Baranyk Betty Berg Andrew Bielenda Meghan Erndahl Beth Gelfand Andrea Hetzke Laura Isard Heather Knieling Amber Laureano Jackie Mayer Pamela Morgan Kelly Nowak Cindy Cowen (Pasowicz) Julia Risk Alex Rubenstein Amy Sara Jennifer Sarmiento Maureen Schelhammer Liane Skolak Linda Thomas Molly Thornton Nancy Tierney Leslie Wesolowski Cheryl Williams Emilee Wolintetz	Employ as Summer School Teachers effective June 7, 2017 – at Washington School. *Plus Bus Stipend
Lauren Skolak Margaret Thomas-	Employ as Summer School Assistants effective June 7, 2017 – at Washington School.

Cary Jennifer Wessel	
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If additional information is needed, please contact Assistant Superintendent for Human Resources Joel T. Martin.

B. BILLS, PAYROLL AND BENEFITS

Bills

10 - Education Fund-----	\$1,106,153.63
20 - Operations and Maintenance Fund -----	314,929.19
30 - Debt Services-----	6,117.48
40 - Transportation Fund -----	297,602.96
50 - Retirement (IMRF/SS/MEDICARE)-----	-
60 - Capital Projects -----	939,509.35
80 - Tort Immunity Fund -----	345.48
90 - Fire Prevention and Safety Fund -----	_____
Checks Numbered: 127037-127258	
	Total: \$2,664,658.09

Payroll and Benefits for Month of March, 2017

10 - Education Fund-----	\$ 4,285,332.61
20 - Operations and Maintenance Fund -----	234,600.74
40 - Transportation Fund -----	979.10
50 - Retirement (IMRF/SS/Medicare)-----	81,904.95
51 - SS/Medicare-----	95,009.35
80 - Tort Immunity Fund -----	_____
Checks Numbered: 13092 – 13155	
Direct Deposit: 900112024 – 900113641	
	Total: \$ 4,697,826.75

Accounts Payable detailed list can be viewed on the District 64 website www.d64.org > Departments > Business Services.

C. APPROVAL OF FINANCIAL UPDATE FOR THE PERIOD ENDING MARCH 31, 2017

Monthly financial reports can be viewed on the District 64 website www.d64.org > Departments > Business Services.

D. APPROVAL OF TEN-YEAR HEALTH LIFE SAFETY PLAN ISBE

E. APPROVAL OF SECONDARY INTERNET SERVICE E-RATE CONTRACT

F. ADOPT 2018-19 TENTATIVE CALENDAR

G. APPROVAL OF 2017-18 INSURANCE RATES

H. DESTRUCTION OF AUDIO CLOSED MINUTES (NONE)

CSBO Kolstad supplied clarifying information in response to specific Board member inquiries about various Accounts Payable items, revenues received in various funds as reported in the April financial report, and the insurance renewals.

ACTION ITEM 17-04-13

Action Item
17-04-13

It was moved by Board member Zimmerman and seconded by Board member Cameron that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the Consent Agenda of April 24, 2017 which includes the Personnel Report; Bills, Payroll and Benefits; Approval of Financial Update for the Period Ending March 31, 2017; Approval of Ten-year Health Life Safety Plan ISBE; Approval of Secondary Internet Service E-Rate Contract; Adopt 2018-19 Tentative Calendar; Approval of 2017-18 Insurance Rates; and Destruction of Audio Closed Minutes (none).

The votes were cast as follows:

AYES: Sotos, Cameron, Zimmerman, Borrelli, Lee, Johnson, Eggemann

NAYS: None.

PRESENT: None.

ABSENT: None.

The motion carried

APPROVAL OF MINUTES

Approval of
Minutes

ACTION ITEM 17-04-14

Action Item
17-04-14

It was moved by Board member Zimmerman and seconded by Board member Cameron that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the minutes from the Closed Session Meetings on March 13 and April 3, 2017; Special Board Meeting on April 3, 2017; Committee-of-the-Whole: Curriculum on April 3, 2017; and Regular Board Meeting on March 13, 2017.

The votes were cast as follows:

AYES: Eggemann, Johnson, Lee, Borrelli, Zimmerman, Cameron, Sotos

NAYS: None.

PRESENT: None.

ABSENT: None.

The motion carried.

OTHER DISCUSSION AND ITEMS OF INFORMATION

Other Discussion
and Items of
Information

Dr. Heinz reviewed upcoming agendas for the May meetings and reported on a recent FOIA request. She described a conference on Personalized Learning: Meeting the Needs of All Learners, which was presented on April

13 by the north suburban chapter of the Illinois Computing Educators (NICE) and hosted at Emerson Middle School. She noted this was the first time District 64 had hosted and that several staff members were among the panelists at the professional event that drew approximately 50 professional educators. Dr. Heinz noted that the Elementary Learning Foundation had met to decide the recipients of about \$30,000 in innovation grant awards for the coming year, which will be announced at the May 22 Board of Education meeting. She noted that elementary schools had conducted evening Kindergarten Roundup events the week of April 17 for incoming students and their families. She reported the evenings were very well attended and that students were excited to begin their learning in District 64. In addition, Dr. Heinz reported on her recent update to the Park Ridge Chamber of Commerce, where her focus was on innovation and helping students become knowledgeable future ready learners. She noted that her talk was well received, she had received several requests for additional information, and she looked forward to her next program for the Chamber. Finally, Dr. Heinz reported that Assistant Superintendent Martin was leading the process of screening applicants for the Field Principal position, and noted that Board member Sotos had volunteered to serve as the Board liaison for the interview committee.

ADJOURNMENT

Adjournment

At 12:36 a.m. on April 25, 2017, it was moved by Board member Cameron and seconded by Board member Zimmerman to adjourn, which was approved by voice vote.

President

Secretary