

BOARD OF EDUCATION
COMMUNITY CONSOLIDATED SCHOOL DISTRICT 64
Minutes of the Regular Board of Education Meeting held at 6:00 p.m.
November 12, 2018
Washington School - Gym
1500 Stewart Avenue, Park Ridge, IL 60068

Board President Anthony Borrelli called the meeting to order at 6:04 p.m. Other Board members in attendance were Fred Sanchez, Larry Ryles, Tom Sotos, Rick Biagi, and Eastman Tiu; Board member Mark Eggemann arrived during the closed session. Also present were: Superintendent Laurie Heinz; Chief School Business Official Luann Kolstad; Director of Student Services Lea Anne Frost; Public Information Coordinator Bernadette Tramm; Board legal counsel Tony Loizzi; and one member of the public.

Board of Education meetings are videotaped and may be viewed in their full length from the District's website at: <http://www.d64.org>. The agenda and all reports for this meeting are also available on the website or through the District 64 Educational Service Center, 164 S. Prospect Ave., Park Ridge, IL 60068.

BOARD RECESSES AND ADJOURNS TO CLOSED SESSION

At 6:05 p.m., it was moved by Board President Borrelli and seconded by Board member Sanchez to adjourn to closed session to discuss: the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. However, a meeting to consider an increase in compensation to a specific employee of a public body that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with this Act [5 ILCS 120/2(c)(1)]; and the placement of individual students in special education programs and other matters relating to individual students [5 ILCS 120/2(c)(10)].

The votes were cast as follows:

AYES: Tiu, Biagi, Borrelli, Sotos, Ryles, Sanchez

NAYS: None.

PRESENT: None.

ABSENT: Eggemann

The motion carried.

ADJOURN FROM CLOSED SESSION AND RESUME REGULAR MEETING

At 6:50 p.m., the Board adjourned from closed session and took a brief break before resuming the regular meeting at 7:01 p.m. In addition to those mentioned above, also present were: Assistant Superintendent for Student Learning Lori Lopez, Director of Innovation and Instructional Technology Mary Jane Warden, Director of Facility Management Ron DeGeorge, and approximately 60 members of the public.

PLEDGE OF ALLEGIANCE AND WELCOME

Washington School Principal Stephanie Daly and Assistant Principal Janet Van Arsdale led the Pledge. Principal Daly then introduced a special video presentation celebrating the school's designation as a 2018 National Blue Ribbon School by the U.S. Department of Education on November 7-8 in Washington, D.C. She noted the presentation had been shared earlier in the day with all students and staff, who had each received a commemorative item. They were joined by teacher Sara Slimak, who attended the national ceremony with Principal Daly and Dr. Heinz, in displaying the official award plaque and flag received at the event. Mrs. Daly noted that Washington was one of only 16 Illinois public schools to be selected this year as an exemplary, high performing school.

STUDENT/STAFF RECOGNITION

Dr. Heinz continued in spotlighting Washington's selection as a 2018 National Blue Ribbon School by praising the dedicated administrative team, engaged staff, talented students and supportive families for their commitment to learning and student success. Washington community members in attendance were asked to stand and receive applause and congratulations from the Board and the public for this special achievement, as Washington is the first D64 school to be recognized in the current national program. Dr. Heinz reiterated that D64 is pleased for Washington to lead the way as the District sees the positive impact that the *2020 Vision* Strategic Plan is having on students across our schools. Dr. Heinz and Mrs. Daly then distributed a special Blue Ribbon School pin to the Board members as a keepsake of this achievement.

SCHOOL BOARD MEMBER APPRECIATION DAY

Dr. Heinz announced that D64 is joining with other Illinois districts to thank the members during a celebration of School Board Members Day. Dr. Heinz awarded certificates of appreciation to each Board member. She noted that the 2018 statewide theme – Leadership: Sharing the Vision – highlights members' critical role in making decisions as the community's elected representatives to ensure opportunities for local students to learn and succeed during their years in D64 and as they advance to high school and beyond.

PUBLIC COMMENTS

Board President Borrelli noted that comments would be taken during agenda items; he then invited comments on items not on the agenda, which were received as follows:

- Joan Sandrik, Park Ridge resident, addressed the Board about the composition of the School Resource Officer (SRO) Board Committee.
- Debbie Lovett, D64 parent, addressed the Board about both the operations of the Special Education Board Committee and the composition of the SRO Board Committee.
- Andrea Kline, D64 parent, presented a statement from Dr. Greg Bublitz regarding the composition of the SRO Board Committee.
- Ms. Kline then addressed the Board on her own behalf concerning the responsibility of the Board President to appoint Board committee members.
- Tom Fisher, D64 parent, addressed the Board concerning both Board committees.

- Ciara Bochenek, Field School parent, expressed concerns about the composition of the SRO Committee.
- Alice Dobrinsky, D64 parent, presented a statement from Janessa Nichols regarding perceived insensitive tweets related to restorative practices at Emerson Middle School and the composition of the SRO Board Committee.
- Lauren Hall, D64 parents, questioned whether introducing an SRO into the schools would be a source of additional liability to taxpayers.
- Kristen Olson, Field parent, expressed support for a member of the SRO Committee, whose appointment had been questioned by others, as a well-intentioned parent but perhaps not an appropriate fit at this time.

Board President Borrelli reviewed the appointment process of individuals to the SRO Board Committee in conjunction with recommendations from co-chairs Sotos and Biagi. A discussion ensued about adding additional members to the committee and the the impact of on its operations. Board members then engaged in a lengthy discussion on whether to continue pursuing an SRO pilot program. They shared their original motivations for creating an SRO pilot program in summer 2017, and how their thoughts on the program had evolved over time reflecting the work expended on developing an intergovernmental agreement as well as the public comments received at each step of the process. Board members reached consensus to have a formal vote at the next regular meeting on whether to continue work on a pilot program. The discussion was then interrupted for the required public hearing

BOARD RECESSES AND CONVENES TO A PUBLIC HEARING ON 2018 TAX LEVY

At 8:05 p.m., Board President Borrelli convened a public hearing on the 2018 Tax Levy pursuant to Section 23:140 of the School Code. Board President Borrelli noted that the Board had approved the 2018 Tax Levy in tentative form on October 22, 2018, and that on November 1, 2018 notice of tonight's public hearing was published in the Chicago Tribune Pioneer News North and that notice of this hearing was also posted on the District's website.

He then invited comment from the administration and members of the Board; none were received.

Board President Borrelli invited comments from members of the public; none were received.

He then asked if there were any more comments or clarifications from the administration or Board; none were received.

At approximately 8:07 p.m., it was moved by Board member Sotos and seconded by Board member Biagi to adjourn the public hearing and return to the regular meeting.

The votes were cast as follows:

AYES: Sanchez, Ryles, Sotos, Borrelli, Biagi, Eggeman, Tiu

NAYS: None.

PRESENT: None.

ABSENT: None.

The motion carried.

**BOARD ADJOURNS FROM PUBLIC HEARING ON 2018 TAX LEVY AND RESUMES
REGULAR BOARD MEETING**

Board President Borrelli then invited Board members to continue their discussion regarding the SRO pilot program. In addition to scheduling a formal vote as earlier agreed upon at the regular meeting on December 10, 2018 to end work on establishing an SRO pilot program for the middle schools, Board members then also reached consensus to direct administration to discontinue all activities related to the SRO pilot and that the SRO Board Committee not be reconvened pending the Board's vote at the December meeting.

**SELECTION OF FIELD SCHOOL OFFICE RECONFIGURATION/SECURE VESTIBULE
OPTION AND UPDATE ON SUMMER 2019 FINANCING**

CSBO Kolstad, Facility Management Director DeGeorge, Studio GC architect Rick Petricek, Field Principal Jason Bednar and Dr. Heinz reviewed further information assembled regarding the proposed summer 2019 office reconfiguration/secure vestibule project at Field School following directions given by the Board at the October 22, 2018 meeting. The team reviewed the details of the three options and responded to numerous Board member questions throughout the presentation. Areas of focus during the discussion included the size, location and utility of a multipurpose room similar to Emerson's with a fixed stage; the location of the office within the school and in relation to primary grade students; the placement of the office to preserve options to accommodate future enrollment growth; and community support for a multipurpose room approach. The Board reached consensus on option 3 for an addition near the parking lot on the Elmore Street side to house a multipurpose room with stage similar to Emerson's multipurpose room, while the existing auditorium would be renovated as a secure entry/office area. Under this option, the existing main office would become classroom space.

ACTION ITEM 18-11-1

It was moved by Board member Biagi and seconded by Board member Eggemann that the Board of Education of Community Consolidated School District 64, Park Ridge-Niles, Illinois, proceed with preparation of bid documents for Option 3 for the Field School Reconfiguration/Secure Vestibule summer 2019 project at a cost not to exceed \$2.5 million.

The votes were cast as follows:

AYES: Ryles, Sotos, Borrelli, Biagi, Eggemann, Tiu

NAYS: Sanchez

PRESENT: None.

ABSENT: None.

The motion carried.

CSBO Kolstad then reviewed the financing framework in place for facilities projects slated for summer 2019 and 2020, which had previously been addressed by Elizabeth Hennessy of Raymond James and discussed by the Board at the September 20, 2018 Committee-of-the-Whole: Facilities meeting. She noted that the next step would be for the Board to authorize issuance of \$9.9 million in Working Cash Fund bonds, which will be presented for Board approval at the December meeting.

PRESENT AMENDED CALENDAR FOR 2019-20 SCHOOL YEAR

Dr. Heinz reported that the Calendar Committee had met in October to review the existing tentative calendar for 2019-20, and discuss possible changes. She noted that the most significant change recommended is to delay the start of school by one week in August to provide an extended window of time for the extensive summer 2019 office reconfiguration/secure entry projects and other construction work at multiple schools. She also noted that administration was considering increasing the number of Institute Days for professional development to four from three to provide time for additional safety and security training and other *2020 Vision* Strategic Plan instructional initiatives. She then reviewed the alignment between Maine Township High School District 207 and the D64 calendar. Board members discussed the proposed changes including the potential cost of the additional Institute Day. Dr. Heinz noted the Committee would meet again and return with a final proposal at the December 10 meeting.

At 9:22 p.m., Board President Borrelli recessed the meeting for a 10-minute break.

2017-18 STUDENT ACHIEVEMENT UPDATE AND PRESENTATION OF ILLINOIS SCHOOL REPORT CARD

Assistant Superintendent Lopez said each fall the District shares with the Board and community the results of a variety of student assessments for the previous year. Referencing her detailed written report and a slide presentation, Dr. Lopez reviewed the highlights of student performance on the 2017-18 Measures of Academic Progress (MAP) assessments in reading and math as well as the spring 2018 PARCC assessment in English Language Arts (ELA) and math required by the Illinois State Board of Education (ISBE). Dr. Lopez also provided an overview of performance on the Illinois Science Assessment. Dr. Lopez responded to Board questions and observations throughout her presentation.

Dr. Lopez then introduced the new 2018 Illinois School Report Card created in compliance with the Every Student Succeeds Act (ESSA). She reviewed the range of academic and student success data indicators that are factored into each school's new summative designation, and explained how each area is calculated and weighted. She reported that all D64 schools had placed in the "commendable" level, which approximately 70% of schools received according to ISBE. Dr. Lopez noted that chronic absenteeism was an indicator that the District would seek to understand more fully and would be monitoring more closely going forward. She also pointed out that several new indicators would be introduced in coming years, and that math and reading

proficiency targets would be increased each year. Dr. Lopez noted that "at-a-glance" versions of the report cards for D64 and each school are posted on the D64 website along with direct links to the ISBE interactive website to explore a wide array of data about District 64 schools and others across Illinois.

Dr. Lopez then shared key findings from the October 2018 *Climate & Safety Survey* results, and identified strengths and opportunities for improvement. She noted this was a new survey to District 64 this year. Turning to the District 64 *2020 Vision* Strategic Plan objectives, Dr. Lopez reported that the Balanced Scorecard had been updated with this year's metrics and is also available on the D64 website. Looking ahead, Dr. Lopez reviewed the action steps for 2018-19, which focus on increasing the rigor of instruction through differentiation. She noted that for the current year, several schools were within just a few points of the "Exemplary" designation and hopefully will move over that line; she also pointed out that it may be possible for another school to join Washington as a National Blue Ribbon School in coming years. She affirmed that D64 community members should share a sense of pride in the academic progress of our students, the high quality of the teaching staff, and the outstanding and varied educational opportunities offered to all students in D64.

Board President Borrelli then invited public comments, which were received as follows:

- Ingrid Whithershoen questioned how the schools were selected to include in the comparable group used in the analysis.

SPECIAL EDUCATION UPDATE OCTOBER TO NOVEMBER

Student Services Director Frost reported progress on the identified four target areas that align to both the external audit and internal review in the period from the Board's regular October meeting to present. from October 23 to November 12. Referencing her detailed written report and a slide presentation, Dr. Frost reported that in staffing, the Student Services Department is reviewing the need for an additional social worker, possibly using this allocation already contained in the budget within the middle schools. Among the highlights in the second focus area, professional development, Dr. Frost reported that the November 6 Institute Day had presented a special opportunity to schedule professional development for many of the staff in addition to the department's other planned trainings, which included data collection and goal monitoring, behavior management, and sensory integration and mindfulness, among other topics. In the third area of consistency, Dr. Frost pointed out that the department is continuing to address the development of three comprehensive procedures focused on aligning student suicide and homicide threat assessment and suicide prevention procedures with Board procedures; on developing a procedural manual for 504 eligibility and services; and processes for transitions from early childhood to kindergarten, fifth to sixth grade, and eighth grade to high school. She also reviewed a host of items that have been finalized in this area as well. In the final area -- message of inclusion -- Dr. Frost reported that the Special Education Board Committee will meet again on November 13, and that the Parents and Teachers Talking Together (PT3) group has scheduled its next three meetings for December 11, January 29 and February 26. She also noted that a Special Olympics planning team is continuing to make arrangements District-wide for student participation. She concluded by noting that a total of six students are now transitioning from outplacements back to D64. Dr.

Frost responded to Board member questions throughout her presentation, and provided more information about disability awareness activities at the schools.

DISCUSSION AND APPROVAL OF POLICY 4:25 LOSS AND COST

CSBO Kolstad reported that at the request of the Board at the October 22 meeting, James Levi of Hodges Loizzi had prepared an opinion on the two methods available to remove the lost and cost factor from the Debt Service Fund tax levy. She noted that the loss and cost factor added by the Cook County Clerk to the bond levy is traditionally 5%. The Board discussed the two options presented, which are to remove the loss and cost factor permanently until the Board directs the County Clerk differently, or to approve a resolution on an annual basis to abate the loss and cost for that particular year only. CSBO Kolstad noted that administration recommends that to allow for the most flexibility, the Board adopts an annual resolution to abate the loss and cost for the 2018 Debt Service levy. The Board then discussed whether foregoing the loss and cost this year would reduce the balance in the fund to below the \$250,000 targeted by the new proposed Board Policy 4:25, once the approximately \$2 million in the fund earmarked as part of the financing plan for the repayment of the 2019 Working Cash Fund bonds the Board is expected to approve at the December meeting are removed. The consensus of the Board was to direct CSBO Kolstad to confer with Elizabeth Hennessy of Raymond James about the series 2019 bond repayment schedule to ascertain the projected balance remaining and to prepare a resolution to abate the lost and cost factor for 2018 if the balance is expected to be at least \$250,000 in conformance with the proposed new Board policy.

Board President Borrelli invited comments from the public; none were received.

ACTION ITEM 18-11-2

It was moved by Board member Tiu and seconded by Board member Eggemann that the Board of Education of Community Consolidated School District 64 approve Board Policy 4:25 Loss and Cost.

The votes were cast as follows:

AYES: Sanchez, Ryles, Sotos, Borrelli, Biagi, Eggmann, Tiu

NAYS: None.

PRESENT: None.

ABSENT: None.

The motion carried.

APPROVAL OF GROUNDS EQUIPMENT BID

CSBO Kolstad and Facility Management Director DeGeorge reported on efforts undertaken since the May 27, 2017 Board meeting to further study the equipment needs of the Grounds Department and to work with the Park Ridge Park District to determine whether there were any economies of scale to having the Park District perform part of the Grounds maintenance or whether equipment could be shared. They reviewed the efforts undertaken to fulfill this directive, and also updated the Board on the equipment borrowed or rented to aerate and seed D64's properties and the equipment rented in the winter for salt storage and snow

removal. CSBO Kolstad and Director DeGeorge recommended the purchase of two pieces of equipment, and shared detailed information about each item's capabilities and how it would be utilized in D64. They confirmed that the equipment will improve safety, boost efficiency and provide flexibility for the District's year-round operations, which will result in long-term savings for the District. Mr. DeGeorge also noted the continued training/consulting the District's Grounds crew had received through the MidWest Pesticide Action Center on the proper organic care of our turf. He noted that D64 will begin to take over the fertilizing and maintenance of our turf which is expected to save the District approximately \$27,000 in costs from the current outside vendor.

Board President Borrelli invited comments from the public; none were received.

ACTION ITEM 18-11-3

It was moved by Board member Sotos and seconded by Board member Eggemann that the Board of Education of Community Consolidated School District No. 64 approve the bid from Reinders for a Toro Ground 400-D Tier 4 at a total cost of \$54,209.12 and approve the bid from Atlas Bobcat for a Bobcat 5610 at a total cost of \$66,016.00.

The votes were cast as follows:

AYES: Tiu, Eggemann, Borrelli, Sotos, Ryles

NAYS: Biagi, Sanchez

PRESENT: None.

ABSENT: None.

The motion carried.

RESOLUTION #1212 TO APPROVE SAFE ROUTES TO SCHOOL - EMERSON MIDDLE SCHOOL ACCESS PROJECT

Public Information Coordinator Tramm reported that since the October 22 Board meeting, the City of Park Ridge had unexpectedly dropped its participation in the joint grant application for a larger project originally proposed in October due to a higher than anticipated revised cost estimate. The Village of Niles, however, is prepared to move forward to apply for up to the full \$200,000 available through the grant to continue its sidewalk infill along the Emerson safe walking/biking route. Mrs. Tramm noted that the Village of Niles passed its official resolution at its October 23 meeting, and that District 64 was requested this evening to pass a resolution of support for the Village's application. She confirmed that the grant application cannot be submitted to the Illinois Department of Transportation without District 64's formal endorsement. CSBO Kolstad and Dr. Heinz confirmed that D64 views this project as a means to improve safe walking and biking access to Emerson and Jefferson and improve the safety for drivers transiting the area, which will enhance safety for students and community members for many years to come.

ACTION ITEM 18-11-4

It was moved by Board member Eggemann and seconded by Board member Biagi that the Board of Education of Community Consolidated School District 64, Park Ridge-Niles, Illinois, approve Resolution #1212: Resolution of Support for Safe Routes to School Program (SRTS) Grant Application for the Emerson Middle School Access Project.

The votes were cast as follows:

AYES: Tiu, Eggemann, Biagi, Borrelli, Sotos, Ryles

NAYES: None.

PRESENT: None.

ABSENT: Sanchez

The motion carried.

APPROVAL OF NEW HR/FINANCIAL MANAGEMENT SOFTWARE

CSBO Kolstad reported that the contract was still being reviewed with legal counsel, and that an action item would be placed on the December meeting instead.

APPROVAL OF RECOMMENDED PERSONNEL REPORT

It was noted that the Board is relying upon the recommendation of the Superintendent and administration in their professional judgment as to the hiring of these individuals per Policy 2:130.

Linda George - Employ as Special Needs Teaching Assistant at Franklin School effective November 1, 2018 - \$15.98 hourly.

Mary Granquist - Employ as Teaching Assistant at Field School effective November 26, 2018 - \$15.98 hourly.

Consilia Giustino - Employ as .5 Teaching Assistant at Washington School effective November 1, 2018 - \$15.98 hourly.

Suzanne Tomaszewski - Employ as Teaching Assistant at Washington School effective October 31, 2018 - \$15.98 hourly.

Elmin Pittges - Resign as EDK Teaching Assistant at Jefferson School effective November 6, 2018.

Anthony Surdo - Resign as Teaching Assistant at Washington School effective August 15, 2018

ACTION ITEM 18-11-6

It was moved by Board member Biagi and seconded by Board member Eggemann that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the Personnel Report, noting that the Personnel Report is based on the recommendation of the Superintendent and not upon the Board’s direct knowledge regarding any of the specific individuals selected for employment.

The votes were cast as follows:

AYES: Tiu, Eggemann, Biagi, Borrelli, Sotos, Ryles

NAYS: None.
PRESENT: None.
ABSENT: Sanchez
The motion carried.

CONSENT AGENDA

A. Bills, Payroll and Benefits

Payroll & Benefits

<u>Fund</u>	<u>Fund Total</u>
10 - Education Fund -----	\$ 4,220,451.91
20 - Operations and Maintenance Fund -----	\$ 230,444.26
40 - Transportation Fund -----	\$ 739.48
50 - IMRF/FICA Fund -----	\$ 78,867.25
51 - SS/Medicare -----	\$ 96,282.41
80 - Tort Immunity Fund -----	\$ -
	Total: \$ 4,523,242.11

Checks Numbered: 14409 - 14466
Direct Deposit: 900143470 - 900145136

Bills

<u>Fund</u>	<u>Fund Total</u>
10 - Education Fund -----	\$ 1,194,161.79
20 - Operations and Maintenance Fund -----	\$ 301,360.64
30 - Debt Services -----	\$ 167,079.98
40 - Transportation Fund -----	\$ 550,664.42
50 - Retirement (IMRF/SS/MEDICARE)-----	\$ -
60 - Capital Projects -----	\$ 1,794,215.43
61 - Capital Projects - 2017 Debt Certificates -----	\$ 112,689.80
80 - Tort Immunity Fund -----	\$ 3,380.00
90 - Fire Prevention and Safety Fund -----	\$ -
	Total: \$ 4,123,552.06

Checks Numbered: 130134-130247
ACH's Numbered: 181900332-181900403

The Accounts Payable detailed list can be viewed on the District 64 website www.d64.org > Departments > Business Services.

B. Approval of Financial Update for the Period Ending October 31, 2018

The Financial Update can be viewed on the District 64 website www.d64.org > Departments > Business

Services.

C. Appointment of additional FOIA officers

D. Destruction of Audio Closed Minutes (none)

ACTION ITEM 18-11-7

It was moved by Board member Tiu and seconded by Board member Eggemann that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the Consent Agenda for November 12, 2018, which includes: Bills, Payroll and Benefits; Approval of Financial Update for the Period Ending October 31, 2018; Appointment of additional FOIA officers; and the Destruction of Audio Closed Recordings (none).

The votes were cast as follows:

AYES: Ryles, Sotos, Borrelli, Biagi, Eggemann, Tiu

NAYS: None.

PRESENT: None.

ABSENT: Sanchez

The motion carried.

APPROVAL OF MINUTES

ACTION ITEM 18-11-8

It was moved by Board member Biagi and seconded by Board member Sotos that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the minutes from the Committee-of-the-Whole Meeting on October 9, 2018; the Closed Session on October 22, 2018; and the Regular Meeting on October 22, 2018.

The votes were cast as follows:

AYES: Biagi, Borrelli, Sotos, Ryles

NAYS: None.

PRESENT: Tiu, Eggemann

ABSENT: Sanchez

The motion carried.

OTHER DISCUSSION AND ITEMS OF INFORMATION

Dr. Heinz reviewed the upcoming meeting agenda and noted changes that will be made as a result of tonight's meeting. She also noted the FOIA request received by D64, and reported that the minutes of the SRO Board Committee from October 20, 2018 had been posted to the Board meeting webpage. Turning to current events, Dr. Heinz reported that students had participated in various Veterans Day activities either on

Friday or today, and noted that Board member Ryles had been a guest of District 207 as well as Emerson this year. She reported on other recent activities including a full house for last week's special showing of the Angst documentary at the Pickwick, the kick-off of the Park Ridge Community Fund employee campaign, and the upcoming fundraiser on Wednesday at the Harp and Fiddle to benefit the Kiwanis holiday food basket fundraiser for D64 families in need. Legal counsel Tony Loizzi then noted that a presentation at the October 22 meeting regarding legal services had inadvertently double-counted a payment to Ekl Williams Provenzale for legal consultation on the school resource officer intergovernmental agreements, and that he regretted the error.

ADJOURNMENT

At 11:21 p.m., it was moved by Board President Borrelli and seconded by Board member Biagi that the meeting be adjourned.

The votes were cast as follows:

AYES: Ryles, Sotos, Borrelli, Biagi, Eggemann, Tiu

NAYS: None.

PRESENT: None.

ABSENT: Sanchez

The motion carried.

President

Secretary

Dated: December 10, 2018