

**BOARD OF EDUCATION
COMMUNITY CONSOLIDATED SCHOOL DISTRICT 64
Minutes of the Regular Board of Education Meeting held at 7:00 p.m.
July 15, 2019
Jefferson School - Multipurpose room
8200 Greendale, Niles, IL 60714**

Board President Rick Biagi called the meeting to order at 6:48 p.m. Other Board members in attendance were: Carol Sales, Dr. Denise Pearl, Larry Ryles, Fred Sanchez, and Tom Sotos. Board member Rebecca Little attended by phone. Also present were: Superintendent Eric Olson; Chief School Business Official Luann Kolstad; Assistant Superintendent for Human Resources Joel T. Martin; Director of Student Services Lea Anne Frost; Director of Facility Management Ron DeGeorge; Public Information Coordinator Bernadette Tramm; and about 15 members of the public.

Board President Biagi noted that because Board member Little was unable to attend in person due to employment and was attending by phone, pursuant to Board Policy 2:220 *School Board Meeting Procedure* she may participate in all aspects of the Board meeting including voting on any item.

Board of Education meetings are videotaped and may be viewed in their full length from the District's website at: <http://www.d64.org>. The agenda and reports for this meeting are also available on the website or through the District 64 Educational Service Center, 164 S. Prospect Ave., Park Ridge, IL 60068.

PUBLIC HEARING ON RESOLUTION TO AUTHORIZE A PERMANENT INTERFUND TRANSFER

Board president Rick Biagi convened the meeting and asked for a motion to convene a public hearing on the Resolution to Authorize a Permanent Interfund Transfer. He asked to let the record reflect that this is the public hearing conducted by the Board of Education of Community Consolidated School District No. 64, Cook County, Illinois pursuant to Section 17-2A of the School Code. The Board is considering a Resolution to authorize a permanent interfund transfer of \$2,000,000 from the Transportation Fund to the Educational Fund. On July 4, 2019, a notice of tonight's public hearing was published in the Park Ridge Herald-Advocate and the Niles Herald-Spectator. Notice of this hearing was also posted at the District's Educational Service Center as of July 11, 2019. Board president Biagi asked if the administration had any comments, none were received. He then asked if the members of the Board had any comments and received none. A request was made for public comments, with none received. Board president Biagi asked one more time for comments or clarifications from the administration or Board, and none were received.

BOARD ADJOURNS FROM PUBLIC HEARING ON RESOLUTION TO AUTHORIZE A PERMANENT INTERFUND TRANSFER AND RESUMES REGULAR BOARD MEETING

A motion was made by Board vice-president Sotos and seconded by Board member Pearl to adjourn the public hearing and return to the regular session, after a nine-minute break. The motion was approved.

PLEDGE OF ALLEGIANCE

Board member Larry Ryles led the pledge of allegiance.

OPENING REMARKS BY THE BOARD PRESIDENT

President Biagi noted that this was Dr. Olson's first official Board meeting as the new Superintendent. Dr. Olson stated he was delighted to start in his new role and had been at the helm for two weeks now, and was looking forward to working with the administration and staff on behalf of the students.

FIELD MULTIPURPOSE ROOM ("MPR") DISCUSSION

Chief School Business Official, Luann Kolstad, joined by Studio GC architect Rick Petricek, gave an update on the ongoing construction and the modifications made since the approval of the project by the Board. Mr. Petricek noted the changes to the sound systems and media requirements, all within the scope and budget of the authorized work by the Board.

PUBLIC COMMENTS

The Board took a moment to note that the Board policy committee will review the policies pertaining to the communication and comments during Board meetings, will discuss a possible succinct addition to the meeting agenda to clearly state what the expectations are during the time allocated for public comments. A final copy of the adopted policy would be available at Board meetings, as well as a possible addition of a speaker form to facilitate the identification of individuals and allow for timely comments. The Board also noted the addition of a new electronic timer, allowing a 3-minute comment time for all speakers, to keep the process fair. Board president Biagi clarified that there was no expectation the Board members would engage in a discussion with the public during the public comments portion.

Public comments were received as follows:

- Lorena Fisher: with the move of the discussion on the future of the Special Education Board Committee to next month's meeting, Mrs. Fisher requested to have the year-end review of the Special Education program moved to next month's meeting as well. If not possible, she asked for it to be moved up on tonight's agenda.
- Victor Lobo: Field parent, noted the importance of the construction project and the desire to have an outreach program in the future to involve parents in the planning. He stressed the participation of parents in the Field Follies and the V-show and felt they had been heard since they spoke up. He stressed the magnitude of these programs and the need for a proper stage and access.
- Denise Schliesmann: co-produces with Amy Secor the student productions at Field school, including "stuck on Broadway" which is part of Field Follies. She noted that they will use the MPR, with one-third of the student body participating in an after school activity. Since they will no longer have a theatre and will need to reduce the number of kids participating, it is important to have a backstage area that can allow easy access for children of all abilities.

- Phyllis Lubinski: past producer of Field Follies, noted also the need to decrease the number of participants with the new MPR. She thanked Board member Pearl, Ryles, and CSBO Kolstad for hearing the parents' voices. She stressed the importance of doing it right to have proper access on and off the stage.
- Katie English: Field parent and former student who participated in the Follies herself as a student. She noted the impact on the students and the need to have feedback from various stakeholders to provide the most functional space.
- Phillip Leslie: Field parent who stressed the growth from participating in the Follies and the impact on future generations. Noted the importance of parents' involvement in the decision making for the new space.
- Mike Donaghue: Field parent, wanted to thank everyone for working with the parents, noted his safety concerns with access to the stage, and the need to have a space that works for everyone.

APPROVAL OF MEETING AGENDA

The Board agreed to move items within the agenda to accommodate outside presenters and facilitate the meeting. The Washington construction topic would be moved up to allow for the architects to leave the meeting promptly. The personnel report would also be moved higher on the agenda to introduce new staff present and allow them to leave. The Special Education Year-End Review would remain on tonight's agenda but would be moved up as well. Board president Biagi noted that the discussion on the future of the Special Education Board Committee would be moved to next month's agenda, to allow for committee members to be present and comment.

APPROVAL OF RECOMMENDED PERSONNEL REPORT

Dr. Olson took a moment to introduce new Public Information Coordinator Peter Gill, and new Emerson Associate Stephen Majewski. He welcomed them to the District and the Board congratulated them on their new appointments.

It was noted that the Board is relying upon the recommendation of the Superintendent and administration in their professional judgment as to the hiring of these individuals per Policy 2:130.

Kristyn Bair - Employ as District Special Education Coordinator effective August 1, 2019 - \$80,000.

Gianna D'Aloia - Employ as WOW Summer School Teacher Assistant at Emerson School effective June 12, 2019 - \$1,440.

Peter Gill - Employ as Public Information Coordinator at central office effective July 30, 2019 - \$67,000 (pro-rated).

Amy Goss - Employ as Nurse at Emerson School effective August 22, 2019 - \$34 hourly.

Karin Lennon - Employ as WOW Summer School LRC Assistant at Roosevelt School effective June 12, 2019 - \$1,440.

Stephen Majewski - Employ as Associate Principal at Emerson School effective August 1, 2019 - \$82,000.

Kathleen Oleksy - Employ as ESY Summer School Teacher Assistant at Roosevelt School effective June 12, 2019 - \$1,396.98.
Julie Powell - Employ as Instructional Technology Coach at Lincoln Middle School effective August 22, 2019 - MA, Step 1 - \$60,011.
Katherine Serr - Employ as ESY Summer School Teacher Assistant at Emerson School effective June 12, 2019 - \$1,396.98.
Sophia Schwartz - Employ as Teacher at Field School effective August 22, 2019 - BA, Step 1 - \$52,175.
Laura Woelfle - Employ as District Speech Language Pathologist effective August 22, 2019 - MA+24, Step 1 - \$65,863.
Linnea Eschenbaum - Leave of absence request, personal - Teacher at Washington School effective August 22, 2019 - June 10, 2020 (tentative).
Anne Fussichen - Re-hire as C of C Teacher at Emerson School effective August 22, 2019 - MA+24, Step 2 - \$66,839.
Abigail Aguillon - Resign as Technology Secretary at Jefferson School effective July 5, 2019.
Stephen Lieggi - Resign as Custodian at Washington School effective July 26, 2019.
Jamie Long - Resign as School Psychologist effective July 8, 2019.
April Mosier - Resign as Teacher Assistant at Jefferson School effective June 5, 2019.
Amanda Redmond - Resign as Teacher at Franklin School effective June 15, 2019.

ACTION ITEM 19-07-6

It was moved by Board member Sotos and seconded by Board member Sanchez that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the Personnel Report, noting that the Personnel Report is based on the recommendation of the Superintendent and not upon the Board’s direct knowledge regarding any of the specific individuals selected for employment.

The votes were cast as follows:

AYES: Sales, Little, Ryles, Pearl, Sotos, Biagi, Sanchez

NAYS: None

PRESENT: None

ABSENT: None

The motion carried.

WASHINGTON SPACE UTILIZATION COMMITTEE RECOMMENDATION

Board president Biagi noted the presence of most of the Washington Space Utilization Committee members at tonight’s meeting and asked them to join at the table and introduce themselves. President Biagi then briefly summarized the committee’s work and the option recommended by the members after careful review of all solutions presented. CSBO Kolstad reviewed the schematics presented to the Board tonight following the last committee meeting and requested adjustments. She clarified none of the changes increased the budget drastically and also stressed that none of the building plans would be posted online, due to security concerns and the need to maintain students safety. Architect Rick Petricek then reviewed the option

presented tonight in finer details and noted the important work and participation of the committee in providing valuable input. He stressed that this was a positive solution for the school. He clarified that the plan was shared with the school staff prior to the Board meeting. Board president Biagi noted the committee would again be involved when revisiting the plan for the new MPR in the future. Committee members reviewed and commented on the plan and how it addressed their concerns. Dr. Olson noted that a meeting with school staff and parents would take place at the beginning of the school year to allow for everyone's input going forward. The Board summarized the additional space gained by tonight's proposal: 4 classrooms, 4 bathrooms (replacement of 2 and addition of 2), a staff bathroom, storage room, janitor closet, and 2 larger flex-rooms, as well as much-needed additional lockers; there will also be a future redesign of the MPR. The plan allows for additional space as well as better use of the existing space by redesigning and repurposing existing areas. The Board thanked the committee members for their participation. CSBO Kolstad noted some trees would be planted to allow for some shade on the school playground, but the playground would not be redesigned. Mr. Petricek then updated the Board on the change to the budget since the last Board meeting, with an additional \$200K required. Dr. Olson noted the need to have a District-wide plan but that Washington could not wait another two years for a solution to its current space issues.

Board president Biagi invited public comments, which were received as follows:

- Stephanie Thillens: Washington parent, encouraged the Board to move forward, stressing how much the school needed a solution to its lack of space. She asked the Board to also consider the need of the special education students.
- Vanessa Hill: Washington parent, noted that while a district-wide plan is needed, this Board needed to act on a solution for the school now.

Mr. Petricek clarified a Board question and confirmed that the redesign of the MPR was not included in the plan presented tonight, nor its cost. CSBO Kolstad clarified that the plan offered tonight takes care of all space issues related to enrollment numbers.

ACTION ITEM 19-07-2

It was moved by Board member Ryles and seconded by Board member Little that the Board of Education of Community Consolidated School District 64, Park Ridge-Niles, Illinois authorize Studio GC Architects to begin bid preparation for Option # 4-1 and 4-2 addition at Washington School.

AYES: Little, Pearl, Sales, Ryles, Biagi, Sanchez

NAYS: Sotos

PRESENT: None

ABSENT: None

The motion carried.

UPDATE ON SUMMER CONSTRUCTION PROJECTS

CSBO Kolstad noted that the Field MPR project had been delayed by additional required documentation and modifications by the Metropolitan Water Reclamation District. Architect Rick Petricek and Facilities

Director Ron DeGeorge gave a brief update on ongoing construction at Field and other schools where construction is happening this summer. Mr. Petricek also noted the low bid received for the Washington MPR flooring, in part due to the contractor being already present for work at another school.

YEAR-END REVIEW OF SPECIAL EDUCATION 2018-19

Board president Biagi requested this report be posted on the District's website, under the Special Education Department page. Student Services Director Frost presented a review of her department's accomplishments in the last year. She explained how the department had addressed the findings in the two audits performed in 2018. She noted the monthly updates provided to the Board throughout the past year to review the four key areas targeted for improvement: staffing, professional development, consistency, and message of inclusion. She highlighted the creation of the comprehensive 504 Manual, and the PT3 committee. She stressed the committee's achievements in bringing together parents and teachers to collaborate and share. She detailed the progress made in each area of the audit findings and the solutions to the identified issues. She then summarized the parent survey which was shared with parents of special education children. The survey collected parent satisfaction with the District special education services, IEP meetings, communication from the IEP teams, and overall view of improvement of services within the last year; the results showed positive responses in all areas. Dr. Frost concluded with a brief summary of the department's plan for the coming year. She then answered Board questions on how procedures and policies are updated to address special education students. The Board also commented on the low participation in the parent survey, below 11% response rate, and the desire to see more participation. Dr. Frost stated the department considered giving comment slips to parents following IEP meetings to collect responses from parents. The Board thanked Dr. Frost for her presentation. President Biagi allowed for public comments on the report, which were received as follows:

- Alex Waters: Carpenter parent, wanted to stress the need to provide parents who are looking for services with information on what to expect. She would also like to see services for students who are academically gifted but still need special education resources for social-emotional issues.
- Lorena Fisher: wanted to thank Dr. Frost for the positive actions this past year. She noted that while the parent survey was overall positive, it might not be entirely reflective of the overall picture. She also noted that the actual verbiage of the audit findings was not clearly stated in the report but only summarized.

RESOLUTION #1232 APPROVAL OF TENTATIVE BUDGET AND ESTABLISHMENT OF PUBLIC HEARING DATE

CSBO Kolstad stated that only the revenue fund portion of the budget was left to review. She summarized this briefly, including the tax levy which would be on the October meeting agenda. She stated next year's budget is projected to have an \$1.7M surplus. Administration is monitoring enrollment and possible need to add teachers and staff. CSBO Kolstad clarified that the financial projections did not include the summer 2020 construction, and Working Cash Bonds would probably be needed to pay for construction. The District would not be able to drain fund balances past summer 2020 to cover these costs. Elizabeth Hennessy of Raymond James will attend next month's meeting to address the Board on construction funding and bond issuance. No Board comment or public comment was received on this topic.

ACTION ITEM 19-07-4

It was moved by Board member Pearl and seconded by Board member Sotos that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve Resolution #1232 the Fiscal Year 2019-20 Tentative Budget and Establishment of Public Hearing on August 19, 2019.

The votes were cast as follows:

AYES: Sotos, Biagi, Sales, Sanchez, Pearl, Little, Ryles

NAYS: None

PRESENT: None

ABSENT: None

The motion carried.

DISCUSSION OF SUPERINTENDENT GOAL DEVELOPMENT AND EVALUATION TEMPLATE

Dr. Olson asked the Board for guidance on how to proceed with his goals setting and evaluation. He stated that Dr. Heinz did provide him with an evaluation tool document to use which was fairly standard. Board legal counsel noted that it is common practice for the Board to give their Superintendent some guidelines. The Board and Dr. Olson held a brief conversation on how they wanted to proceed and which areas to focus on for possible goals. The Board agreed to start this discussion during a closed session at the August 19 regular meeting.

DISCUSSION AND ADOPTION OF UPDATES TO BOARD OF EDUCATION OPERATING PRINCIPLES

The Board members agreed they need to have principles in place on how to conduct Board business. Board president Biagi stated that a review should first occur during a Board policy committee, and then be brought back to the Board at a subsequent meeting for approval. The Board would identify major points tonight to be included within the principles: social media approach, community input treatment, and confidentiality. Board members will email the Board Policy Committee members with their suggestions. The revised operating principles will be back on the meeting agenda for approval at a later date. The Board held a discussion with attorney Loizzi on managing social media.

DISCUSSION OF FUTURE OF SPECIAL EDUCATION BOARD COMMITTEE

This item was tabled to the August 19 meeting agenda.

CONSENT AGENDA

CSBO Kolstad briefly went over the consent agenda items. Board president Biagi requested to have the Child Care with Confidence lease removed from the agenda for possible further discussion. The Board briefly debated going into closed session tonight but deferred upon legal counsel's advice. The approval of the lease was removed from the agenda prior to the vote.

A. Bills, Payroll and Benefits

Bills

<u>Fund</u>	<u>Fund Total</u>
10 - Education Fund -----	\$ 883,190.40
20 - Operations and Maintenance Fund -----	\$ 87,946.26
30 - Debt Services -----	\$ 49,618.81
40 - Transportation Fund -----	\$ 185,884.76
50 - Retirement (IMRF/SS/MEDICARE)-----	\$ -
60 - Capital Projects -----	\$ 417,385.08
61 - Capital Projects - 2017 Debt Certificates -----	\$ -
80 - Tort Immunity Fund -----	\$ 484,686.00
90 - Fire Prevention and Safety Fund -----	\$ -
	<u>Total: \$ 2,108,711.31</u>

Payroll & Benefits

<u>Fund</u>	<u>Fund Total</u>
10 - Education Fund -----	\$ 9,316,788.63
20 - Operations and Maintenance Fund -----	\$ 246,676.92
40 - Transportation Fund -----	\$ 30.81
50 - IMRF/FICA Fund -----	\$ 103,757.76
51 - SS/Medicare -----	\$ 178,698.88
80 - Tort Immunity Fund -----	\$ -
	<u>Total: \$ 9,845,953.00</u>

Checks Numbered: 14961 - 15059

Direct Deposit: 900158177 - 900161264

The Accounts Payable detailed list can be viewed on the District 64 website www.d64.org > Departments > Business Services.

B. Resolution #1233 Authorizing a Permanent Interfund Transfer

C. Second Reading and Approval of PRESS 100 and Policies 7:20 and 7:180

D. First Reading, Second Reading, and Approval of Policies 6:120 and 7:50

E. Ratification of the Award of the Contract for Infill of Washington Auditorium Floor to Construction Solutions of Illinois for \$102K

ACTION ITEM 19-07-7

It was moved by Board member Sotos and seconded by Board member Pearl that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the Consent Agenda for July 15, 2019 which includes: Bills, Payroll and Benefits; Resolution #1233 Authorizing a Permanent Interfund Transfer; Second Reading and Approval of PRESS 100 and Policies 7:20 and 7:180; First Reading, Second Reading, and Approval of Policies 6:120 and 7:50; Ratification of the Award of the Contract for Infill of Washington Auditorium Floor to Construction Solutions of Illinois for \$102K. The votes were cast as follows:

AYES: Sotos, Biagi, Sanchez, Pearl, Little, Sales, Ryles

NAYS: None

PRESENT: None

ABSENT: None

The motion carried.

APPROVAL OF MINUTES

ACTION ITEM 19-07-8

It was moved by Board member Pearl and seconded by Board member Sanchez that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the minutes from the Special Meeting on June 20, 2019; and the Regular Meeting on June 20, 2019.

The votes were cast as follows:

AYES: Little, Sales, Biagi, Sotos, Ryles, Pearl

NAYS: None

PRESENT: Sanchez

ABSENT: None

The motion carried.

RETURN TO THE LEASE DISCUSSION

Upon further discussion with legal counsel, it was moved by Board member Sotos and seconded by Board member Sanchez to table consideration of the Approval of Eighth Amendment to Lease and License Agreement by and between Park Ridge-Niles Community Consolidated School District 64, Cook County, Illinois and Childcare with Confidence, Inc., which was approved unanimously by voice vote.

OTHER DISCUSSION AND ITEMS OF INFORMATION

Dr. Olson went over the upcoming agenda, with no changes noted other than the discussion of the future of the Special Education Board committee moved to September. He advised the Board on committee-of-the-Whole meeting dates, which legal counsel confirmed could be canceled at any time. He also noted that no FOIA request had been received.

NEW BUSINESS

None.

ADJOURNMENT

At 10:54 p.m., it was moved by Board member Ryles and seconded by Board member Sanchez to adjourn, which was approved unanimously by voice vote.

Signed Date: August 19, 2019

President

Secretary