

Park Ridge-Niles School District 64
Board of Education Policy Committee
Hendee Educational Service Center
164 S. Prospect Ave., Park Ridge, IL 60068

Minutes of the Meeting
July 14, 2021, at 2:00 p.m.

Committee members in attendance:

Dr. Eric Olson, Superintendent
Gareth Kennedy, Board Member
Phyllis Lubinski, Board Secretary

The Board Policy Committee meeting began at 2:07 p.m. No member of the public was present. The committee reviewed policies from PRESS issue 107, previously reviewed by the District Policy Committee, as well as other policies as listed below.

Policies from PRESS 107

1:10 School District Legal Status
1:20 District Organization, Operations, and Cooperative Agreements
1:30 School District Philosophy
2:10 School District Governance
2:20 Powers & Duties of the School Board, Indemnification
2:30 School District Elections
2:130 Board Superintendent Relationship
2:240 Board Policy Development
3:30 Chain of Command
5:10 Equal Employment Opportunity and Minority Recruitment
5:30 Hiring Process & Criteria
6:100 Using Animals in the Educational Program
6:145 Migrant Students
6:160 English Learners
6:170 Title I Programs
6:235 Access to Electronic Networks
6:255 Assemblies & Ceremonies
6:260 Complaints about Curriculum, Instructional Materials, & Programs
7:220 Bus Conduct
7:230 Misconduct by Students with Disabilities
7:280 Communicable & Chronic Infectious Disease
8:90 Parent Organizations & Booster Clubs

Dr. Olson briefly explained the process of reviewing PRESS policies and how the committee would work together. The members then reviewed the policies within the current PRESS issue and noted the following necessary revisions:

- Policy 2:130: the committee would like clarification on the first sentence added to the policy, specifically the terms “through policy”. Committee members suggested adding

“or Board action”. Dr. Olson will confer with legal counsel before the committee makes further changes.

These policies will be presented to the Board for First Reading at the August 12, 2021, regular meeting; with an anticipated Second Reading and Approval at the September 16, 2021, regular meeting.

Review Policy 2:110 *Qualifications, Terms, and Duties of Board Officers* & Policy 2:210 *Organizational School Board Meeting*

Member Kennedy noted that the intention was to limit the number of terms for officers and possibly reorganize the Board annually. The committee discussed the matter and agreed to set the term limit to 2, or 4 years. The reorganizational meeting of the Board would continue to occur bi-annually at election time. Committee member Kennedy will draft language for the policy revision.

Review Policy 2:220 *School Board Meeting Procedures*

The committee specifically discussed the request by a Board member to add an item to a meeting agenda and the timing. Members agreed to draft language that would state that an item “shall be placed on the agenda for the next scheduled meeting, in compliance with IOMA rules”. Committee member Kennedy will draft the exact language. The policy will also be updated to reflect the latest Robert’s Rules of Order, which is now in its 12th edition.

Review Policies 2:160 *Board Attorney* & 2:170 *School Architect, Engineers & Land Surveyors*

The committee discussed and agreed that it would be good practice to review these agreements for professional services every 4 years. The committee is mindful of the timing of collective bargaining and ongoing negotiations and would look at the architectural firm first. Dr. Olson will consult with legal counsel on the proper wording to add to the policies, such as “put out to tender”, and whether the language should be added in the policies or elsewhere.

Review Policy 4:60 *Purchases & Contracts*

The committee would like to meet with the new Chief School Business Official at a future date to discuss the procurement process and ways to improve it by tightening or loosening certain policies. This would include a review of all the policies in place that affect procurement and the limits which dictate when the Board approves certain purchases and contracts.

New Business

The committee will bring an update of today’s discussion and drafts of proposed revisions to the Board at the August 12, 2021, regular meeting.

Adjournment

Meeting adjourned at 2:53 p.m.