



# Board of Education Special Meeting February 9, 2023

## MEETING INFORMATION

The special meeting on Thursday, February 9, will take place in the new Hendee Rooms of Jefferson School located at 8200 Greendale Ave in Niles. The main entrance doors (#9) will open at 5:45 pm, 15 minutes before the start of the special meeting.

You can view the meeting online via livestream by clicking [on this link](#) starting at 6 pm. Please note that in addition to attending the meeting in person, you also have the option to email public comments which will be included with the name of the submitter in the next regular board meeting report. Please write your comments in accordance with [Board Policy 2:230](#), including ensuring a 3-minute time limit when read. The email for public comments is available 24 hours before the start of the meeting.

**Please do not email public comments once the meeting and opportunity for public comments have concluded.**

**Anyone attending in person will also have the opportunity to speak at the podium during the public comments portion of the meeting.**

**Please email your comments to:** [d64-publiccomments@d64board.org](mailto:d64-publiccomments@d64board.org)

Please note that District 64 is following all meeting guidelines identified by the state.

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**Meeting of the Board of Education  
Park Ridge – Niles School CCSD 64**

**Special Board Meeting Agenda  
Thursday, February 9, 2023  
Jefferson School - Hendee Rooms  
8200 W Greendale Ave, Niles, IL 60714**

*On some occasions, the order of business may be adjusted as the meeting progresses to accommodate Board members' schedules, the length of sessions, breaks, and other needs.*

**6:00 p.m. Meeting of the Board Convenes**

- Roll Call

**Opening Remarks from the President of the Board**

**Pledge of Allegiance**

**Public Comments**

This is the point of the meeting where we welcome public comments. Each speaker is given three minutes to address the Board. Comments may be made on almost any matter related to the operation of schools, but we ask that you refrain from making comments concerning individual students or staff members. The Board uses this time to listen to community questions and concerns but will not respond immediately to requests for information. Additionally, the Board cannot take formal action on non-agenda items. Contact the Board president by email if you wish to discuss your topic further. Please come forward to the microphone and state your name and, if comfortable, your address for the minutes.

**A-1 Approval of BWP Contract for the Superintendent Search**  
--Board President **Action Item 23-02-2**

**A-2 Executive Search Firm Presentation to the Board & Discussion of Options for the Superintendent Search**  
--BWP Representatives

**Adjournment**

**Next Meeting: Thursday, February 16, 2023**  
Regular Meeting - 7:00 p.m.  
**Jefferson School - Hendee Rooms**  
8200 W Greendale Ave, Niles, IL 60714

**Approval of BWP Contract for the Superintendent Search**

At the February 1st special meeting, the Board voted to select BWP as the firm to conduct the next superintendent search. The contract has been reviewed by Board legal counsel and brought to the Board for approval.

**ACTION ITEM 23-02-2**

I move that the Board of Education of Community Consolidated School District 64, Park Ridge – Niles, Illinois, approve the contract with BWP.

The votes were cast as follows:

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

AYES:

NAYS:

PRESENT:

ABSENT:

**Executive Search Firm Presentation to the Board & Discussion of Options for the Superintendent Search**

**PARK RIDGE-NILES SCHOOL DISTRICT 64 TENTATIVE  
SUPERINTENDENT SEARCH TIMELINE – BWP AND  
ASSOCIATES, FEBRUARY 9, 2023.**

**2/9/23 – Planning meeting to develop search calendar, discuss search parameters and agree on advertising campaign.**

**Week of 2/13 – Advertising/posting of position begins on BWP website, Illinois Education Job Bank, American Association of School Administrators? etc. Link D64 website to BWP site.**

**2/19 to 3/15 – Consultants recruit, review applications, confirm accuracy of paperwork, and research candidate backgrounds.**

**Week of 2/20 – BWP consultants conduct stakeholder/community engagement meetings and launch online survey. (1:1 Board members, open staff, open community)**

**3/15 – Deadline for applications. Consultants complete paper screening and conduct initial interviews.**

**Week of 4/3 – BWP consultants present slate of finalists to Board of Education, conduct interviewing workshop with Board and review next steps.**

**Week of 4/3 or week of 4/10 – Board conducts first round of interviews.**

**One week after first round of interviews, Board invites back two or three finalists for second interviews.**

**Contract is offered and approved as soon as possible.**

## **ITEMS TO BE ADDRESSED IN PLANNING MEETING**

**Interim vs permanent superintendent?**

**Open, closed or hybrid search?**

**Who will be the contact person between BWP and Board?**

**Is a doctorate a requirement?**

**Is experience as a seated superintendent a prerequisite?**

**Do you have any ideas on salary?**

## Vacancy Announcement

### Superintendent of Schools Park Ridge-Niles School District 64

The Board of Education for Park Ridge-Niles School District 64 seeks a talented, experienced educational leader to assume the role of Superintendent of Schools on July 1, 2023. District 64, located directly northwest of downtown Chicago, enjoys strong and broad-based community support for its five elementary schools, two middle schools, one early childhood center and 4,600 students. In the second year of a five year strategic plan, District 64, in partnership with staff, families and its community, is committed to the motto:

“TOGETHER WE DISCOVER, LEARN, GROW AND CARE”

District 64 maintains a strong financial position, and the Board is committed to fiscal practices that maximize taxpayer revenue for the improvement of teaching and learning and school facilities. To learn more about District 64 please go to: [www.d64.org](http://www.d64.org).

This is an outstanding opportunity to lead a high-achieving school district, with the talent, will, and resources to achieve remarkable results. The successful candidate will be offered a regionally competitive compensation package. It is also preferable that candidates have career experience at the cabinet or superintendent level.

Please note that this will be a “ROLLING SEARCH” with applications reviewed as they are submitted. The deadline for completion of the application is March 15, 2023. Screening will be ongoing.

Please apply online at [www.bwpassociates.com](http://www.bwpassociates.com) and send electronically, a resume, letter of interest, copies of transcripts, proof of certification and three - four letters of recommendation to:

Dr. Mark Friedman, Dr. Glenn Schlichting and Dr. Leighangela Brady  
**BWP and Associates, Ltd.**  
827 S. Milwaukee Ave. # 221  
Libertyville, Illinois 60048

Mark Friedman:	847-975-8393
Glenn Schlichting:	630-988-0920
Leighangela Brady:	619-420-6010

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