



**Meeting of the Board of Education
Park Ridge – Niles CCSD 64**

**Organizational Meeting Agenda
Thursday, May 11, 2023
Jefferson School - Hendee Rooms
8200 W Greendale Ave, Niles**

On some occasions, the order of business may be adjusted as the meeting progresses to accommodate Board members' schedules, the length of sessions, breaks, and other needs.

7 p.m. Meeting of the Board Reconvenes as Organizational Meeting

Appointment of President Pro Tem

Administration of the Oath of Office for Newly Elected Board Members

Call to Order & Roll Call

Public Comments

This is the point of the meeting where we welcome public comments. Each speaker is given three minutes to address the Board. Comments may be made on almost any matter related to the operation of schools, but we ask that you refrain from making comments concerning individual students or staff members. The Board uses this time to listen to community questions and concerns but will not respond immediately to requests for information. Additionally, the Board cannot take formal action on non-agenda items. Contact the Board president by email if you wish to discuss your topic further. Please come forward to the microphone and state your name and, if comfortable, your address for the minutes.

A-1 OM Election of Board President *Action Item 23-05-5*

A-2 OM Election of Board Vice-President
--New Board President ***Action Item 23-05-6***

A-3 OM Election of Board Secretary
--New Board President ***Action Item 23-05-7***

A-4 OM Approval of Board of Education Regular Meeting Dates 2023-2024
--New Board President ***Action Item 23-05-8***

A-5 OM Review of Board of Education Committee Assignments
--New Board President

A-6 OM Other Discussions & Items of Information
--Superintendent

- State-Mandated Training for New Board Members

Adjournment

Next Meeting: Thursday, May 18, 2023
Regular Meeting - 7 p.m.
Jefferson School - Hendee Rooms
8200 W Greendale Ave, Niles, IL 60714

School Board

2:80 Board Member Oath and Conduct

Each School Board member, before taking his or her seat on the Board, shall take the following oath of office:

I, (name), **do solemnly swear** that I will faithfully discharge the duties of the office of member of the Board of Education of Park Ridge-Niles Community Consolidated School District 64, in accordance with the Constitution of the United States, the Constitution of the State of Illinois, and the laws of the State of Illinois, to the best of my ability.

I further swear that:

I shall respect taxpayer interests by serving as a faithful protector of the School District's assets;

I shall encourage and respect the free expression of opinion by my fellow Board members and others who seek a hearing before the Board, while respecting the privacy of students and employees;

I shall recognize that a Board member has no legal authority as an individual and that decisions can be made only by a majority vote at a public Board meeting;

I shall abide by majority decisions of the Board, while retaining the right to seek changes in such decisions through ethical and constructive channels;

As part of the Board of Education, I shall accept the responsibility for my role in the equitable and quality education of every student in the School District;

I shall foster with the Board extensive participation of the community, formulate goals, define outcomes, and set the course for Park Ridge-Niles Community Consolidated School District 64;

I shall assist in establishing a structure and an environment designed to ensure all students have the opportunity to attain their maximum potential through a sound organizational framework;

I shall strive to ensure a continuous assessment of student achievement and all conditions affecting the education of our children, in compliance with State law;

I shall serve as education's key advocate on behalf of students and our community's schools to advance the vision for Park Ridge-Niles Community Consolidated School District 64; and

I shall strive to work together with the District Superintendent to lead the School District toward fulfilling the vision the Board has created, fostering excellence for every student in the areas of academic skills, knowledge, citizenship, and personal development.

The Board President will administer the oath in an open Board meeting; in the absence of the President, the Vice President will administer the oath. If neither is available, the Board member with the longest service on the Board will administer the oath.

The Board adopts the Illinois Association of School Boards' *Code of Conduct for Members of School*
2:80

Boards. A copy of the *Code* shall be displayed in the regular Board meeting room.

LEGAL REF.:

[105 ILCS 5/10-16.5.](#)

CROSS REF.: 1:30 (School District Philosophy), 2:20 (Powers and Duties of the School Board; Indemnification), 2:50 (Board Member Term of Office), 2:100 (Board Member Conflict of Interest), 2:105 (Ethics and Gift Ban), 2:210 (Organizational School Board Meeting)

ADOPTED: April 23, 2007

REVISED: November 15, 2010, November 17, 2014, February 21, 2017, April 22, 2019

Park Ridge-Niles School District 64

Election of Board President

ACTION ITEM 23-05-5

I move the election of _____ to serve as President of the Board of Education of Community Consolidated School District 64 Park Ridge-Niles, Illinois, for the years 2023-2025.

The votes were cast as follows:

Moved by _____ Seconded by _____

AYES:

NAYS:

PRESENT:

ABSENT:

Election of Board Vice-President

ACTION ITEM 23-05-6

I move the election of _____ to serve as Vice President of the Board of Education of Community Consolidated School District 64 Park Ridge-Niles, Illinois, for the years 2023-2025.

The votes were cast as follows:

Moved by _____ Seconded by _____

AYES:

NAYS:

PRESENT:

ABSENT:

Election of Board Secretary

ACTION ITEM 23-05-7

I move that the election of _____ to serve as Secretary of the Board of Education of Community Consolidated School District 64 Park Ridge-Niles, Illinois, for the years 2023-2025.

The votes were cast as follows:

Moved by _____ Seconded by _____

AYES:

NAYS:

PRESENT:

ABSENT:

Approval of Board of Education Regular Meetings Dates for 2023-24

According to Board Policy [2:210 Organizational School Board Meeting](#), at the organizational meeting at which the new Board is sworn in and officers are elected, the Board shall fix a time and date for its regular meetings.

Attachment 1 presents the recommended schedule of regular meetings, aligned with past practice. Once approved, the dates will be posted per legal requirements and shared with the media.

ACTION ITEM 23-05-8

I move that the Board of Education of Community Consolidated School District 64, Park-Ridge-Niles, Illinois, approve the Board of Education Regular Meetings dates for 2023-24.

The votes were cast as follows:

Moved by _____ Seconded by _____

AYES:

NAYS:

PRESENT:

ABSENT:



PARK RIDGE-NILES SCHOOL DISTRICT 64

8182 Greendale Avenue • Niles, IL 60714 • (847) 318-4300 • F (847) 318-4351 • d64.org

REGULAR BOARD OF EDUCATION MEETINGS 2023-24

AUGUST	17
SEPTEMBER	21
OCTOBER	19
NOVEMBER	16
DECEMBER	21
JANUARY	25
FEBRUARY	15
MARCH	21
APRIL	18
MAY	16
JUNE	27

Regular Board of Education Meetings begin at 7 p.m. unless otherwise noted.

All Board meetings to take place at Jefferson School (8200 Greendale Ave, Niles) unless otherwise indicated.

Review of Board of Education Committee Assignments

The Board will discuss appointments to Board committees.

Other Discussions & Items of Information

The Board will review the following items:

- State-mandated training for newly elected Board members (Attachment 1)
- New Board members will receive an IASB log in and link to the training after tonight's meeting
- The Board will attend a special meeting on July 28 at 4 p.m. for an IASB-led Board workshop

Mandatory Board Member Training

Illinois General Assembly	Training Requirements	Who Must Receive Training	Timeline	Professional Development Opportunities
Open Meetings Act 5 ILCS 120/1.05	Open Meetings Act's (OMA) general applicability, procedures, and legal requirements. <i>Also requires board members who have completed the training requirement to file a copy of their certificate of completion with the school board.</i>	Every school board member must receive training. A board member who has completed the training and filed a copy of the certificate of completion with the school board is not required to subsequently complete the training.	Board members must complete this training no later than 90 days after taking the oath of office.	IASB's Online Learning Center.
Professional Development Leadership Training 105 ILCS 5/10-16a	A minimum of four hours of Professional Development Leadership Training (PDLT), including education and labor law, financial oversight and accountability, fiduciary responsibilities, and trauma-informed practices.* <i>Also requires school districts to post on their websites the names of all board members who have successfully completed the training.</i>	Every school board member elected, or appointed to fill a vacancy of at least one year's duration. A board member who has completed the training is not required to take this training again.	Board members must complete the training within the first year of the board member's first term.	IASB's Online Learning Center.
Performance Evaluation Reform Act 105 ILCS 5/24-16.5; 23 Ill. Admin. Code §51.235	A training program on Performance Evaluation Reform Act (PERA) evaluations.	School board members who participate in a vote on a dismissal based upon an "optional alternative evaluative dismissal process for PERA evaluations."	Prior to voting on a dismissal based upon an "optional alternative evaluative dismissal process for PERA evaluations."	IASB has included PERA content in all PDLT options. It is also a stand-alone course at IASB's Online Learning Center.

*Trauma-informed practices content will be included for new board members in 2023.

Please see **PRESS** policy 2:120, *Board Member Development*, for further information.

For more information about training and registration processes, please contact:
Haylie Noltensmeier, Board Development, (217) 528-9688, ext. 1103. For other questions,
please contact: Ummehani Faizullahboy, Office of General Counsel, (630) 629-3776, ext. 1227.

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