

Traffic Safety Agenda & Minutes on August 20, 2019 - 1:00 p.m.			
LOCATION: Emerson School - Room 225 - 8101 Cumberland Ave, Niles, IL 60714			
Called to order at:			
Attendance - see below			
Standing Agenda Items:	Participant(s)	Notes:	Decision(s)/Action(s):
Welcome and Introductions	Dr. Eric Olson, Superintendent		
Reports from Police and City Representatives	* Park Ridge PD - Rob Burke; Gene Ware; Tom Rechlicz; Frank Pavone; * Niles PD - Bob Tornabene	Please indicate lockdown drills reports procedures and contact persons: PR officers will be out, but can't have officers all the time at all the schools. Will put together some information in the first couple weeks of school to educate parents. Niles going to hit people pretty hard with cell phone violations.	
Reports from Schools	Franklin - Assistant Principal Christa Donnelly	Aug. 25 Kindergarten play date on Franklin Playground 11:00-12 and big chalk the walk event until 3 pm, Franklin will keep everything status quo for arrival and parking. Franklin curriculum night on Sept. 5. Franklin safety week 9/16-20.	
	Carpenter - Assistant Principal Emilie Creehan	Aug 21 - New Family Orientation August 25th - 2-4pm Kindergarten Popsicles in the Park Aug 30 - Stuff the Squad September 5 - Curriculum Night * Who do we reach out to in non emergency situations (Beat officer?) * Who do we reach out to for lockdown drills? Carpenter Sunday 25th popsicles in the park, Aug 30 stuff the squad, sept 5 curriculum night, safety week sept 9. Is there a beat officer assigned to our school? Beat team leaders will call schools. If there's a problem, don't call the officer, just dial 911 and they'll dispatch.	Call 911 if there is something immediate, but a beat officer will be reaching out to the building. Contact Deputy Chief Mellema for lockdown drills
	Roosevelt - Assistant Principal Allison Sobotka Washington - Assistant Principal Janel Van Arsdale - Can not attend	Sept 5 - Curriculum Night Sept 6 - Back to School Night (Bouncy/Games on Track/Field) Sept 10 - Curriculum Night August 26/27 first day/first day for Kindergarten Safety Week Sept 9th: Sept 9th 1:40 Lock Down Sept 10th: Fire Drill 11:00 Sept 11th Fire Drill 12:15 . Roosevelt has two curriculum nights, Sept 5 and 10. Back to school picnic night sept. 6 (after school until 6 or 9). Safety week is Sept. 9. Curriculum Night is September 5th 6:30-8:00pm. Extra Police supervision for traffic and parking. First Day of School 8/26 Extra traffic support on Western (make sure parents are not double parking in drop off lane, Parents should not be dropping off in the Northbound side of Western. All students should be crossing Western in the crosswalks. Stewart should be closed for buses.No parent parking in staff parking lots at any time. Friday September 6th is PTO Picnic in the Park 6:00-8:00pm. Help with traffic and parking.	
	Lincoln - Assistant Principal Tim Gleason	It's always nice to have police presence when kids get out of school.	
	Field - Assistant Principal Amanda Spychalski	Field: Lots of construction, impacting staff parking - they will have to park on street. This will be an issue with drop-off, esp. first week. We have no access to main entrance yet, but that should change. If we could have help on first day, that would be very helpful. Field supply drop-off 8-21, Sept. 5 we have parent night, Safety Week Sept. 16. (Street parking situation through March). Field was to have hand-delivered notes to neighbors about parking.	
	Jefferson - Principal Lisa Halverson Emerson - Assistant Principal Tim Benka, Associate Principal Stephen Majewski	August 20 - EDK Parent Orientation 7 -8 pm Sept 11 - Preschool Picnic 5 -7 pm Sept 12 - EDK Curriculum Night 6 - 7:15 pm First day of school kindergarten students: Tuesday, 8/27 First day of preschool students: Wednesday, 8/28 Jefferson picnic Sept. 11 and curriculum night sept. 12. We are having slight changes to pick up and drop off this year, may or not help bottleneck. Big times at Jefferson are 8:45-9 a.m. and 2:45-3 because we get a lot of Emerson - there's a lot of training for parents, but any help we can get at those times would be great. We have homeowners on Greendale that park on the north side that cause us a.m. challenges. Sept. 30 is Jefferson's emergency drill week, our curriculum night is sept. 4. Amy	
Report from Beyond the Bell Representative / Park District	Amy Kopecky		
Other reports from D64	* Director of Facility Management Ron DeGeorge -- Summer Construction * Public Information Coordinate Pete Gill - safety communication for parents	Ron: Field will be the big thing. We have on radar to redo safety reference plans. As soon as those are done, we'll be sure to share them. Cameras should all be up and running. PR PD needs to be test from our location - we can see the cameras. We need to make sure it works. Someone will contact Ron to coordinate test. We could turn over a radio from the school to the first responder to the scene (if necessary)	
Safety Review	Safety Procedures Discussion with building principals, to be followed at building levels with crisis teams	Crisis Go Guide review and updates.	
Summer 2019 Construction	Report on changes that would have an impact on safety - Summer 2019 - Carpenter, Franklin, Field and Emerson received new secure vestibules		
Successes/Concerns	Former Superintendent Heinz requested police circulate the names of the resource officers assigned to each school prior to the start of the new school year	PR: Beat officers will not be assigned a specific school. Will disseminate info to everyone. Officers for the most part are assigned the same beat each day, so we'll try to get them to stop by schools. Niles going to send out a welcome email. PR Chief: Just get parents to play by the rules for neighborhood parking; Police can do drills, let me know if you want us to.	
Additional Items for Discussion			
Update on Summer Construction 2019	Report on changes that would have an impact on safety; summer 2019 projects	* Summer 2019 - Carpenter, Franklin, Field and Emerson are proposed to receive new secure vestibules	
First day of school for students 2019-20 school year - MONDAY August 26, 2019	* Teaching staff will return on Thursday, August 22 for two days of professional development before students return. * Friday, August 23 - all staff at Emerson beginning at 7:30 a.m. * School Days: middle schools 7:45 a.m. drop off/8:05 start, 3:00 p.m. dismissal except Wednesday 2:10 p.m.; elementary schools 8:50 a.m., 3:30 p.m. dismissal except Wednesday 2:40 p.m. * Emerson and Lincoln middle schools - September 4 * Carpenter, Field, Franklin and Washington schools - September 5 * Roosevelt School - September 5 (grades K-2) and September 10 (grades 3-5) * Jefferson School will hold afternoon meet and greets for parents and students on August 27.	Traffic support requested on Friday with all staff converging at Emerson.	
Parent night schedule		Traffic support requested at these evening events, typically begin at 6 p.m. (varies slightly by school).	
School year calendar 2019-20	https://www.d64.org/about/calendar-overview	Sept. 11 for Roosevelt choir going downtown; holiday food baskets with social workers. All the meetings this year for Safety Committee will be at Lincoln.	
Schedule of Next Meeting Dates & Adjournment			
2019-20 Meetings - proposed Tuesdays at 4:00 p.m. -- November 19?, February 11?, and May 12?			
Adjourned at: 2 p.m.			